

Application rejection email template

From: [your name]

To: [candidate name]

Subject: Your application to [company name]

Hi [first name],

Thank you for taking the time to apply for the [role name] role at [company name]. We appreciate your interest in joining the company! At this time, we will not be moving forward with your application.

The team was impressed with your skills and background, and we encourage you to check back on our careers page for future openings. In the meantime, we will hold on to your resume and will reach out again if anything changes on our end.

We wish you all the best in your job search and future professional endeavors.

Best,

[your name]