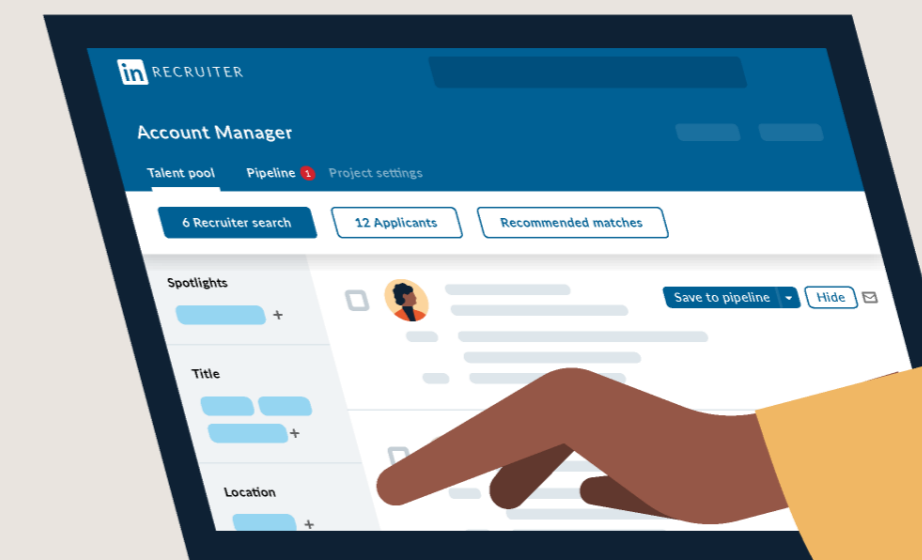# Admin
Product Update Guide

How to make the most out of Account Center

Linkedin®

In this guide

Introducing a new experience that makes it easier to manage users.

Account Center helps admins manage users with greater efficiency, flexibility, and control.
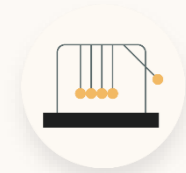
This guide highlights some of the features headed your way. It explains what to expect and where to go for questions and additional help.

Let's get started.

Three ways this update makes life easier for admins

Account Center is designed to help admins work more efficiently, provide increased security, and maximize the value received from LinkedIn products.

Increased efficiency
Admins can now create and manage licenses for multiple users at once, reducing time and effort needed to set up new users. With just a couple of clicks, new recruiters will be up, running, and sourcing the next great hire.

Increased privacy and security
Adding users by work email creates a clear separation between personal and company data and gives admins greater control over who has access to Recruiter.

Maximize value from LinkedIn products
From a new, flexible license model to features that boost activation, Account Center is designed to ensure organizations get the most out of their Recruiter contracts.
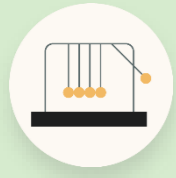
Coming later this year
Throughout the year, you'll receive access to many exciting new features.

Product enhancements

Take a closer look at how Account Center enhances the admin experience and lets you control and manage users more easily.

Separate license types and roles

Increase flexibility and control with a new license model that separates license types and roles.

We are transitioning to a new construct of licenses and permissions that maps to your existing Recruiter seats. There will be two types of licenses: a **Project Creator** and a **Hiring Collaborator.** Please see the table below, which shows how our new user management terminology maps to our previous user management terminology.

Existing Recruiter users will automatically be placed into the new license and roles types. Only new users will need to be added using the new license model.

Existing terminology: Seat	New terminology: License + Add-ons
Recruiter seat	Project Creator license + Recruiter Searcher + Public Notes Viewer
Recruiter seat with Admin privileges	Project Creator license + Recruiter Searcher +Product Settings Admin + Account Center Admin + Public Notes Viewer
Hiring Manager seat	Hiring Collaborator license
Dashboard Manager seat	Project Creator license + Public Notes Viewer
Dashboard Manager seat with Admin privileges	Project Creator license + Product Settings Admin + Account Center Admin + Public Notes Viewer

Invite users with their work email

Enhance privacy and security with clear separation between personally owned data associated with the member account and company owned data.

With account activation, users must now accept an email invitation before administrators can make changes to the license. You can easily invite users to Recruiter with their work email address even if it's not associated with a LinkedIn profile.
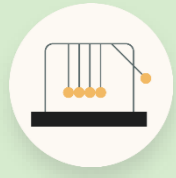
Enhance security with Single Sign On (SSO)

Increase company and user security with optional single sign-on (SSO) integrations with your current SSO provider. By leveraging your company's existing authentication providers, SSO offers you real-time control over who has access, including removing access when the employee's corporate account is decommissioned.

Rest easy knowing that SSO delivers better password security as employees use your company's established password protocols rather than their individual accounts.

in ACCOUNT CENTER   People   Activity   Settings

Talent Solutions (North A...
ACME Corporation

Application Settings

InMail usage limits
Limit the number of new InMail messages a user can send each month.
Set limit in Talent Solutions settings →

Bulk messaging restrictions
Limit whether users can send bulk messages to candidates.
Set limit in Talent Solutions settings →

Single Sign-On (SSO)   Not connected
Set up Single Sign-On with a third party Identity Provider.

Authenticate users with SSO
Verify the identity of your users with your company's single sign-on.
Edit ⏾   OFF TEST ON

Configure your Identity provider SSO settings.
Download the metadata file and import it into your Identity Provider.
or click here to load an copy individual fields from the form
Download

Go to your Identity Provider (e.g. Azure Active Directory) to get the information you need.

Upload XML file

Want to input the information manually? Click here

SSO settings options
Define settings for this SSO setup. Changing these settings from the default is optional.

Sign authentication request
Brief description of this setting goes here.
● Yes (default)   ○ No

Authentication request signing algorithm
Brief description of this setting goes here.
● SHA1 (default)   ○ SHA256

SAML request binding
Brief description of this setting goes here.
● HTTP-Redirect (default)   ○ HTTP-Post

Authentication context class ref
Brief description of this setting goes here.
License type 1

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Increased efficiency

Quickly take action

Take bulk actions — like assigning a license, parking, or revoking a license — on many users at once.

Recruiter (North Amer
Acme Corporation

Users   Admins

Your products

Go to Talent Solut

Recruiter Searcher			Basic User license ⑦			Hiring Collaborator license ⑦		
980	**10**	**10**	**967**	**27**	**6**	**1,907**	**78**	**15**
Available	Invited ✉	Activated	Available	Invited ✉	Activated	Available	Invited ✉	Activated

● ●

‹ Previous   Next ›

Filtered users (592)

Download users as CSV ▾   Add user

| License type: All ▾ | License status: All ▾ | Project status: (0) ▾ | | Search by name, email, title, project … |

Active filters: License type: Basic User license ✕   License type: Hiring Collaborator license ✕   License type: Hiring Project Creator license ✕   +3   Clear all

☐	User details ⇕	License type ⇕	InMail limit ⇕	Bulk Messa ⇕	License sta ⇕	Projects
☐	:... **Admin**	**Hiring Project Creator license** Talent Hub Project Importer… **+4**	900	Yes	Activated 11/18/2019	2 Projects
☐	afewfawf…	**Hiring Project Creator license** Recruiter Searcher add-on **+1**	801	Yes	Invited ✉ 11/14/2019	
☐	Alicia Jones	**Hiring Project Creator license**	600	No	Activated 11/1/2019	
☐	A. **Admin** Owner	**Hiring Project Creator license**	918	No	Activated 11/1/2019	3 Projects
☐	A. **Admin**	**Basic User license**	777	No	Activated 11/11/2019	

Maximize value from LinkedIn products

See a clearer picture of your Recruiter users

When managing users, speed up user management with powerful search and filters. While managing admins, you can control who has access to licenses and block unauthorized license usage.

Also, improve product utilization by sending bulk reminders to all users who have been invited, but haven't accepted their license yet.

ACCOUNT CENTER   **People**   Activity

Recruiter (North America
Acme Corporation

Users   Admins

Your products

Go to Talent Solutions

Recruiter Searcher			**Basic User license** ⓘ			**Hiring Collaborator license** ⓘ		
980	**10** ✉	**10**	**967**	**27** ✉	**6**	**1,907**	**78** ✉	**15**
Available	Invited	Activated	Available	Invited	Activated	Available	Invited	Activated

⟨ Previous   Next ⟩

9

Manage individual user limits easier

Not all users need the same permissions. Manage InMail Limits, Bulk Messaging ability, Job posting behavior in bulk or user by user.

Filtered users (2,134)   ✏ Columns   Download user

License type: **(All)** ▾   License status: **(All)** ▾   🔍 Search by name, en

Active filters: License type: Recruiter Searcher ✕   License type: Hiring Collaborator license ✕   License type: Hiring Project Creator licens

☐	User ⇅	License type ⇅ ▼	License st ⇅ ▼	InMail li ⇅	Job slots ⇅	Bulk m ⇅ ▼
☐	**Arend Smith** Business Systems Ana…	Project Creator license Recruiter Searcher, … +2	Activated 01/02/2019	100	50	Enabled
☐	**Astrid Brito** Database Administrator	Project Creator license Recruiter Searcher, … +2	Activated 01/02/2019	200	50	Disabled
☐	**Bob Billiards** Lead User Experience …	Project Creator license Recruiter Searcher, … +2	Invited ✉ 01/02/2019	-	5	Enabled
☐	**Charles Gandhi** Database Administrator	Collaborator license	Invited ✉ 01/02/2019	-	20	Enabled
☐	**Dusya Sigachyb…** Admin Web Developer	Project Creator license Recruiter Searcher, … +5	Activated 01/02/2019	100	50	Disabled
☐	**Depak Malviya** User Interface Specialist	Collaborator license	Activated 01/02/2019	100	0	Enabled

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Want to learn more?

Take the new [Learning Center course](#) or download our [manager tip sheet](#) for a glossary of terms and illustrated step-by-step walk-throughs of basic workflows for managing users in Account Center.