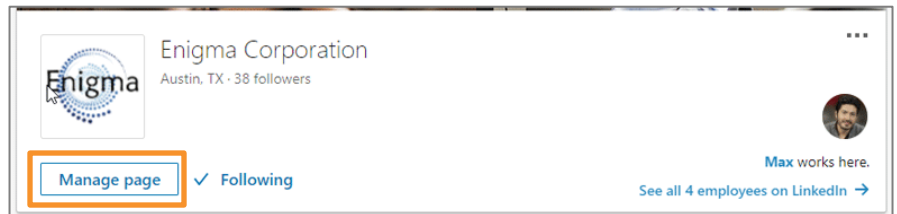


# Administering LinkedIn Career Pages

Admins will see a **Manage page** button at the top of their company's LinkedIn page. Use the **Admin Tools** to manage your admins, sponsor your updates, create a showcase page, and access the Help Center.

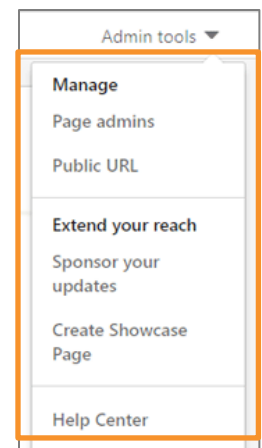
## General Admin Settings

1. From your company page, click **Manage page**.



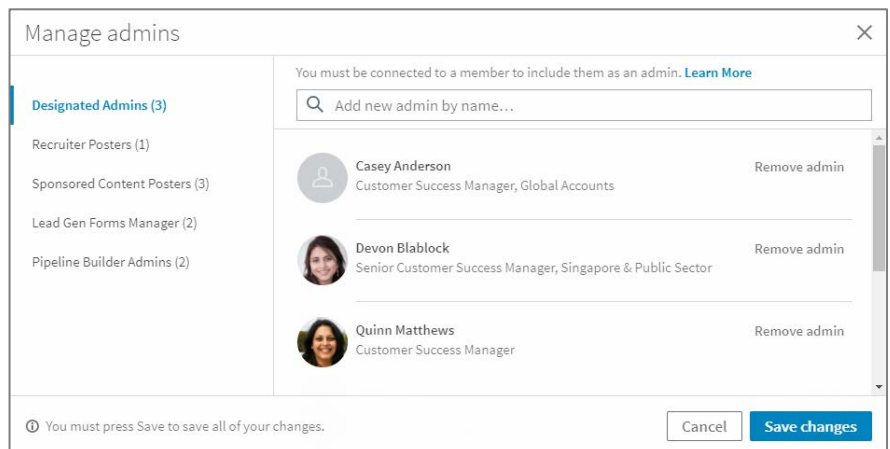
2. Click the **Admin Tools** dropdown. From here you can:

- Manage the list of current admins
- Create a custom URL
- Sponsor your company updates
- Create a Showcase Page
- Access the Help Center



3. Click **Page admins** and use the **Manage admins** screen to add and delete administrators for your company's LinkedIn pages.

**Note:** You must be connected to a member to include them as an admin.



4. Use the tabs across the top to navigate to each page and make updates as necessary.

