Track Profile Activity

One of the many benefits of building your pipeline of talent in Recruiter is the ability to centralize, manage, and share all relevant information related to a prospect. Explore the information you have access to, and the actions you can take from a prospect's profile to help you work more effectively, increase team collaboration, and reduce duplication of efforts.

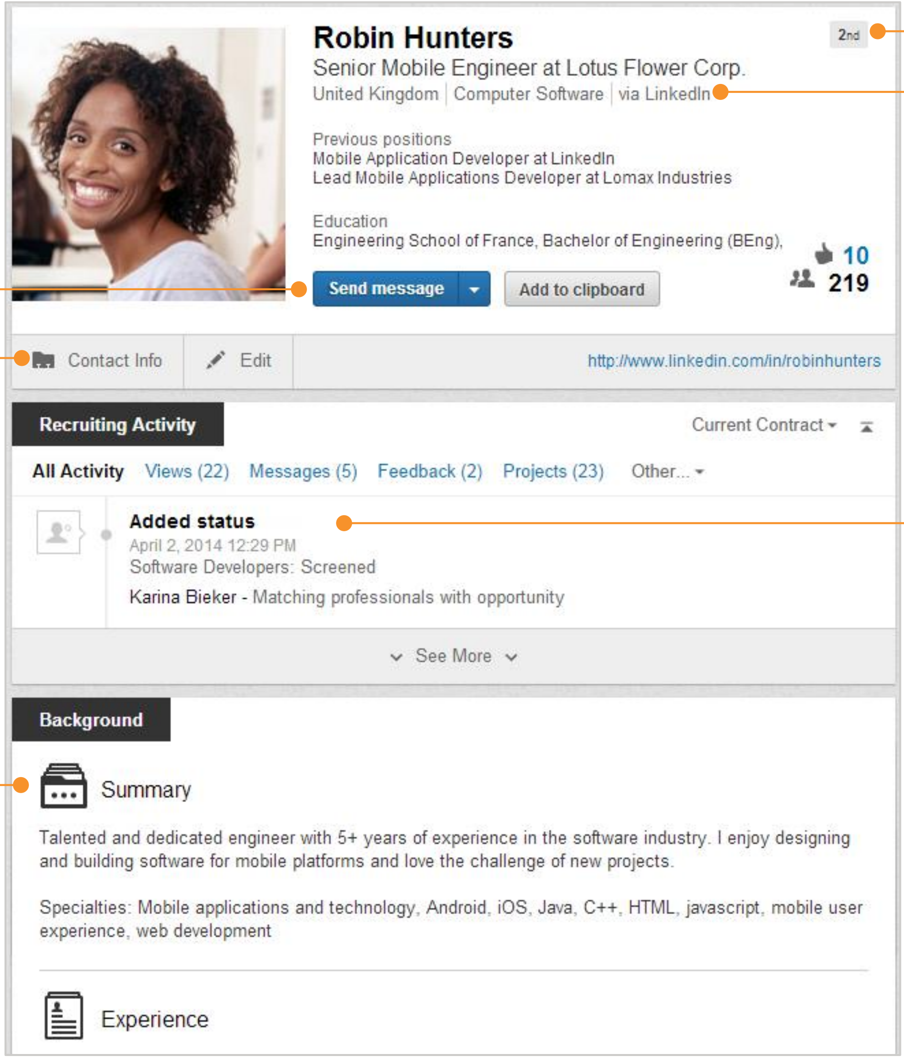
Left Side of a Prospect's Profile

View your degree of connection.

See the **Source** of the prospect.

Send the prospect a message.

View, add, and edit contact information provided to you by the prospect.



View the history of all recruiting activities you and your team have taken with the prospect.

See the prospect's complete LinkedIn profile.

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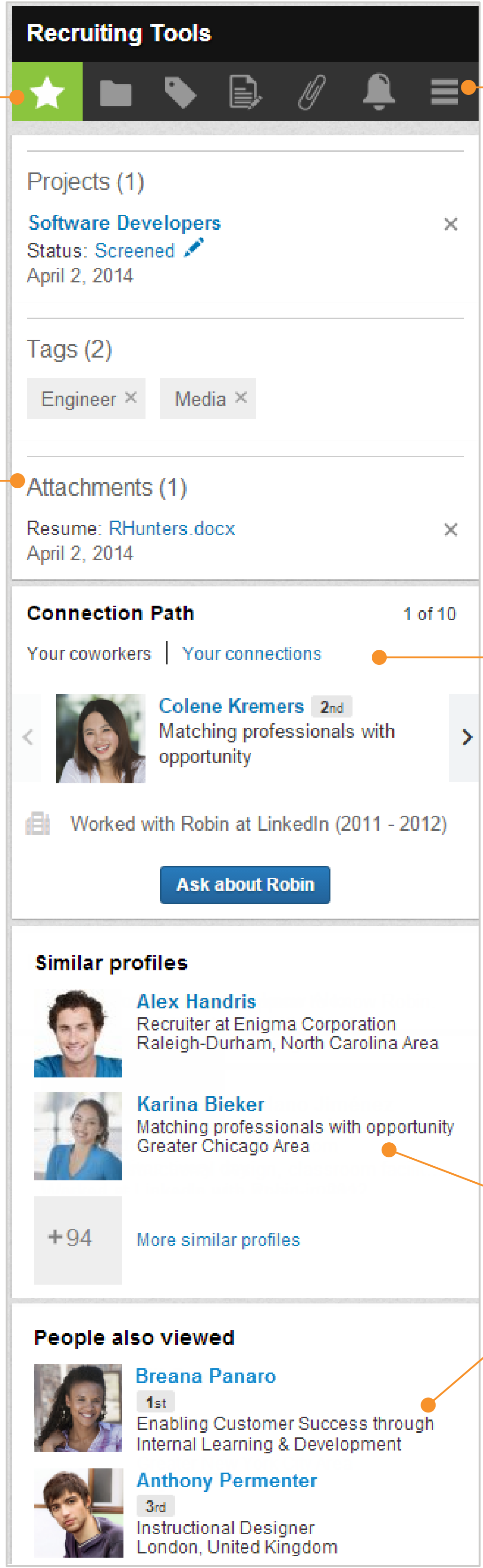
Right Side of a Prospect's Profile

Use the **Update me** feature to receive automatic updates on your Recruiter homepage when the prospects makes a change to their public LinkedIn profile or a teammate takes an action.

Use the **Recruiting Tools** to add the prospect to a Project, create tags or notes, attach files, set reminders, or add custom fields.

Learn more about the **Recruiting Tools** on the next page.

View projects, statuses, tags, notes, attachments, reminders, custom field information, and hiring manager feedback added to the prospect's profile by your team.



Connection Path finds coworkers and connections that may know the prospect. Use **Connection Path** to reach out to your coworkers and connections and ask about the prospect.

Use **Similar profiles** and **People also viewed** to see people with related backgrounds and skill sets.

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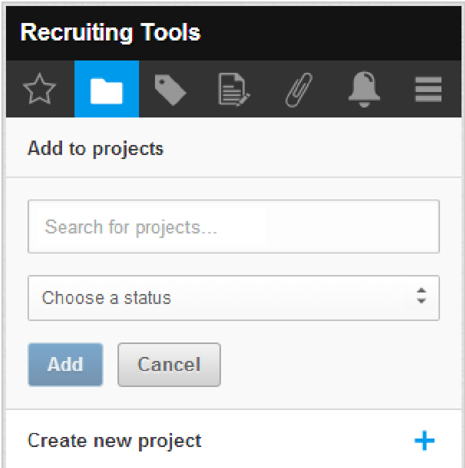
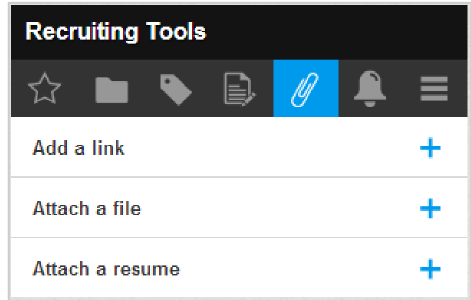
Recruiting Tools

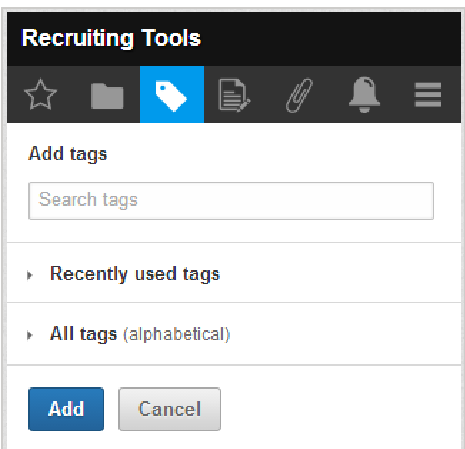
Projects: Add the prospect to an existing Project and choose a status or create a new Project to which you can add the prospect.



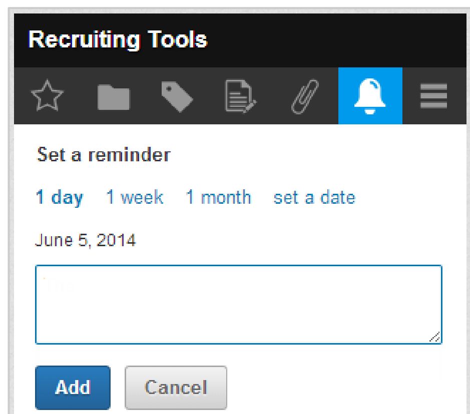
Attachments: Add a relevant link, attach a file, or upload a resume.



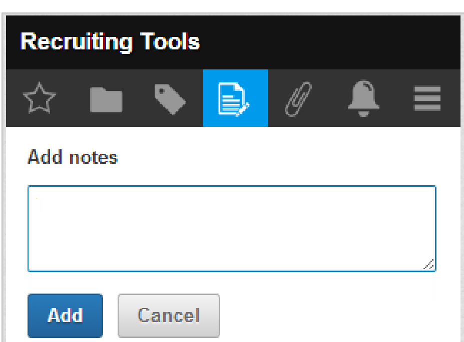
Tags: Add tags.



Reminders: Create a reminder for yourself.



Notes: Add free-form notes to track information that isn't captured anywhere else on the prospect's profile.



Custom Fields: Track unique information specific to your organization's needs, like a start date, pay rate, or work authorization.