12 Essential Hiring Metrics

A CHEAT SHEET FOR SMALL TO MEDIUM-SIZED BUSINESSES



DURING RECRUITMENT

UNDERSTAND IT

Application completion rate (%): Measures success of job application platform and process. Common application drop-off reasons: too long, poorly organized questions, technical issues.

Candidate response rate (%): Low response rate may indicate an uninspiring pitch. Diversify outreach with: email, InMail, social media, phone.

Candidate channel effectiveness (#): Informs decisions that can help reduce spend on low-quality, low-quantity candidate sources.

Employee referrals (#): Implemented by SMBs as a cheaper, faster way to hire, improve candidate quality, and reduce turnover.

CALCULATE IT

of submitted applications

of applications started

of returned messages

of sent messages

Quantity: # of candidates generated from a channel during a given timeframe

Quality: # of qualified candidates generated from a channel during a given timeframe

of employee referrals during a given timeframe (or per open job requisition)

AFTER THE HIRE

UNDERSTAND IT

Satisfaction rate (%): Identifies areas of candidate-hiring manager disconnect in outreach and interviewing.

Candidates per hire (#): Informs decision to optimize to save money, align on ideal candidates, and gauge interviewing effectiveness. Benchmark: 3–4 interviewed candidates before hire.

Fill rate (#): Helps SMBs decide whether they get higher ROI with internal recruitment team or external agencies.

Cost per hire (\$): Evaluates hiring value invested in recruiting efforts (fees, ads, tools). Helps benchmark budgets for future hires.

Time to hire (#): Reveals time-consuming stages of hiring which contribute to a higher cost per hire.

Quality of hire (%): Measures the value employees can bring to improve productivity, increase retention, and encourage stronger culture.

Align with leadership to define "quality hire" factors.

Retention rate (%): Assesses stability of growing workforce.

Turnover rate (%): Filling open roles from turnover is more expensive than filling new roles. Understand how turnover varies between departments and managers, termination and resignation, and seasonality.

CALCULATE IT

Create a candidate satisfaction survey using a numbered scale for each survey question; generate results from the survey

of candidates the hiring manager has interviewed before filling the position

of jobs filled

of jobs open

(Internal costs + external costs)

of hires

of days from start to end of recruiting and hiring process (ex: # of days from when candidate applied to the day they accepted job offer)

(Job performance score + ramp-up time score + engagement score + cultural fit score)

of factors or indicators

of employees who remained employed for entire measurement period

total # of employees at start of measurement period

of employees who turned over during measurement time period

total # of employees during same measurement period