

Where are your favorite Recruiter tools?

LinkedIn has introduced the next generation of Recruiter, giving you new features and enhancements to help you search faster, uncover hidden talent, and prioritize warm leads. But Recruiter has always had lots of great tools for searching, sharing, and contacting top talent. Those tools are still available; they might just be in slightly different places. This tip sheet will help you get your bearings as you transition to the next generation of LinkedIn Recruiter.

Here is where things used to be:

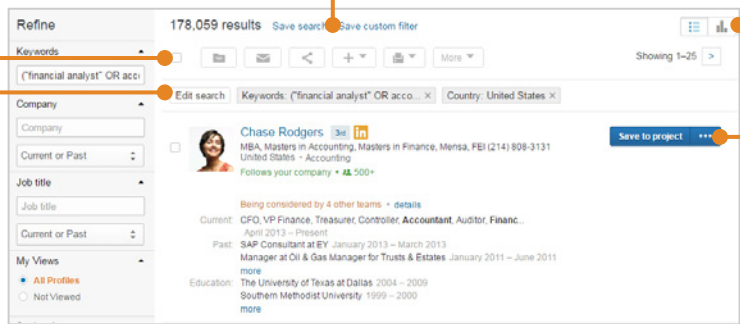
1 Save search and Save custom filters
See page 2

2 Bulk actions
See page 2

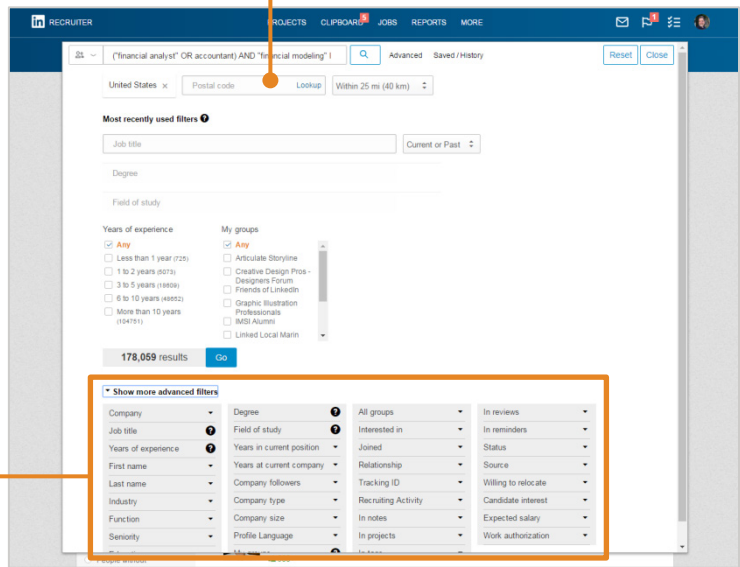
3 Search insights
See page 2

4 Edit search
See page 2

5 Candidate actions
See page 2



6 Zip/Postal code and Radius
See page 3



7 Advanced search
See page 3

Here is where they are now

1 Save search and Save custom filters are now under the ellipsis button with the refinement filters.

2 Bulk actions appear when at least one candidate is checked or the select all candidates box is checked.

3 Open Search insights from the ellipsis dropdown menu.

4 Edit your search by adjusting the refinement filters on the left of the screen.

5 Move your cursor over a candidate card to reveal candidate actions

The screenshot shows the LinkedIn Recruiter interface. The top navigation bar includes 'PROJECTS', 'CLIPBOARD', 'JOBS', 'REPORTS', and 'MORE'. A search bar is present with the text 'Start a new search'. Below the navigation bar, there are statistics: '11.9K total candidates', '410 have company connections', '1.5K engaged with your Talent Brand', and '46 have recruiting activity'. The left sidebar contains refinement filters for Job titles, Locations, Skills, Companies, Schools, Industries, Keywords, and My groups. The main area displays a candidate card for Mason Roberson, with a dropdown menu open showing actions like 'Save to project', 'Send InMail', 'Add to clipboard', 'Add note', 'Share profile', 'Update me', and 'Find more people like'. A '25 Selected' indicator is visible above the candidate card, and a bulk actions menu is open above it.

Click the **Advanced** link to the right of the search bar or **View more** under the refinement filters to access advanced search mode. **7**

6 Postal code is now under Candidate details