cezanne

HRIS

Integration guide

March 2021

Linked in **Talent Hub**

Save time with Cezanne.

LinkedIn Talent Hub makes for a more efficient hiring process. When you enable Cezanne integration in Talent Hub, you don't have to worry about manually transferring data to your HRIS.

Once a candidate applies to a job and stays in the "Hired" stage for **at least three days (72 hours),** you can export their data and set their start date— all without leaving Talent Hub. The new candidate data is automatically transferred into Cezanne, making sure no important information slips through the cracks.

Talent Hub Integrations

Talent Hub is the only applicant tracking system (ATS) that allows you to source, manage, and hire on a single platform. And our partner integrations make the process even easier—consolidating your workflow and giving you more time to focus on building winning teams.
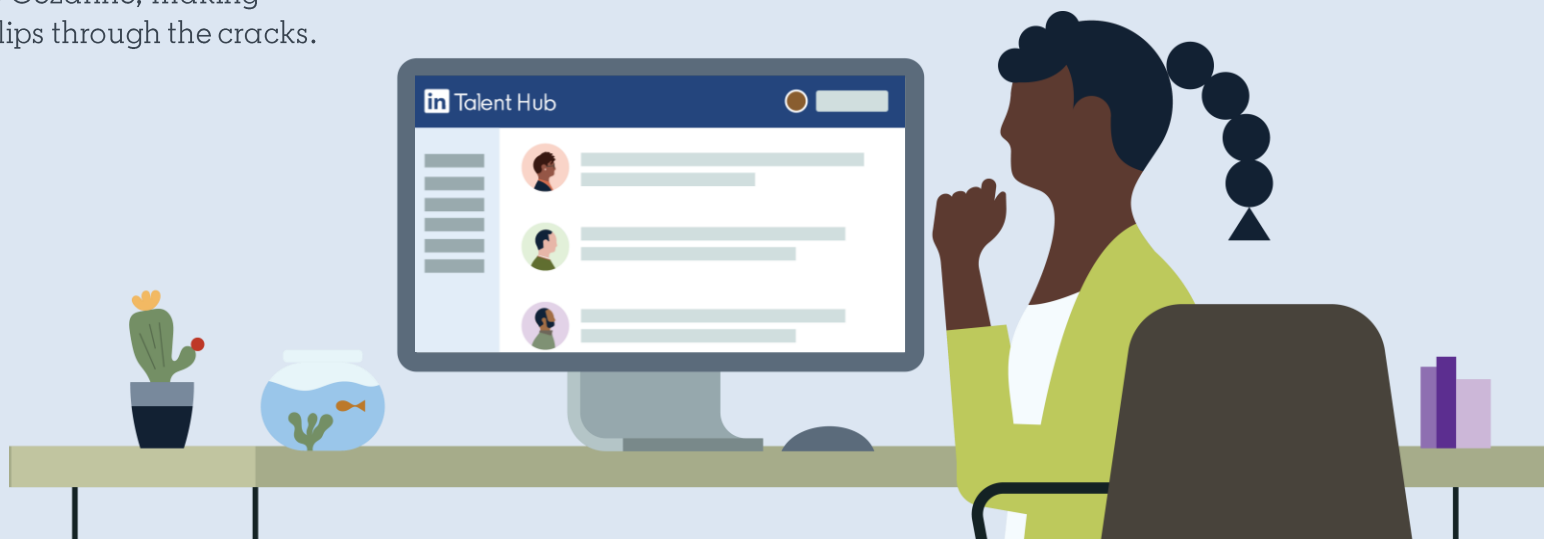
Cezanne integration at a glance

By integrating with an HRIS partner, you'll be able to easily transfer new hire information to your HRIS directly from Talent Hub.

Get a smoother transition from hire to onboarding.

When you connect an HRIS provider in LinkedIn Talent Hub, you don't have to worry about manually transferring data.

Do it all in one place.

Once a candidate applies to a job and stays in the "Hired" stage for at least three days, you can export their data directly into the HRIS and set their start date – all without leaving Talent Hub.

Save time and effort with automatic data transfers.

The new candidate data is automatically transferred into your HRIS, making sure no important information slips through the cracks.

Things to be aware of

New and existing customers
While existing Cezanne customers can set up integration from within Talent Hub, new customers will need to sign up in Cezanne itself before initiating Talent Hub integration.

Email addresses
The email address you use with Talent Hub does not need to match the one associated with your Cezanne account.

Limitations of automatic transfer
The job title and location information in Talent Hub must **exactly** match what's in Cezanne. If they don't, those fields will display as blank on the employee record in Cezanne.

Get started

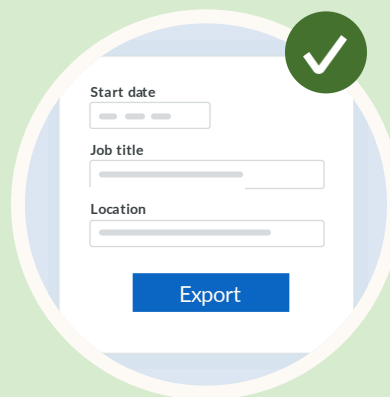[Contact or enable Cezanne](#)

We'll help you get started.

Enable Cezanne.

You can do this from the Talent Hub integrations page.

Prepare candidates.

Make sure candidates have the criteria they need to be exported.

Export candidates to Cezanne.

Send candidate data and create a record in the HRIS.

View candidates in Cezanne.

Confirm your export and begin the onboarding process.

Authorize

in Talent Hub

Start date

Job title

Location

Export

Find Cezanne in Talent Hub

1. Click your picture in the upper right-hand corner and select "Product Settings" from the drop-down menu.

2. On the Product Settings page, click "Integrations" under "Advanced."

3. Find Cezanne under "Available integrations" and click the "Authorize" button.

4. Confirm company domain for Cezanne account and click "Connect."

   Each user will use the account authorized by the Talent Hub Admin.

Complete the process

1. After entering your company's domain, click "Authorize" to proceed to the Cezanne login.

2. After logging into your Cezanne portal, you'll be redirected back to Talent Hub.

   Once authorized, users with the right permissions can export eligible candidates to Cezanne.

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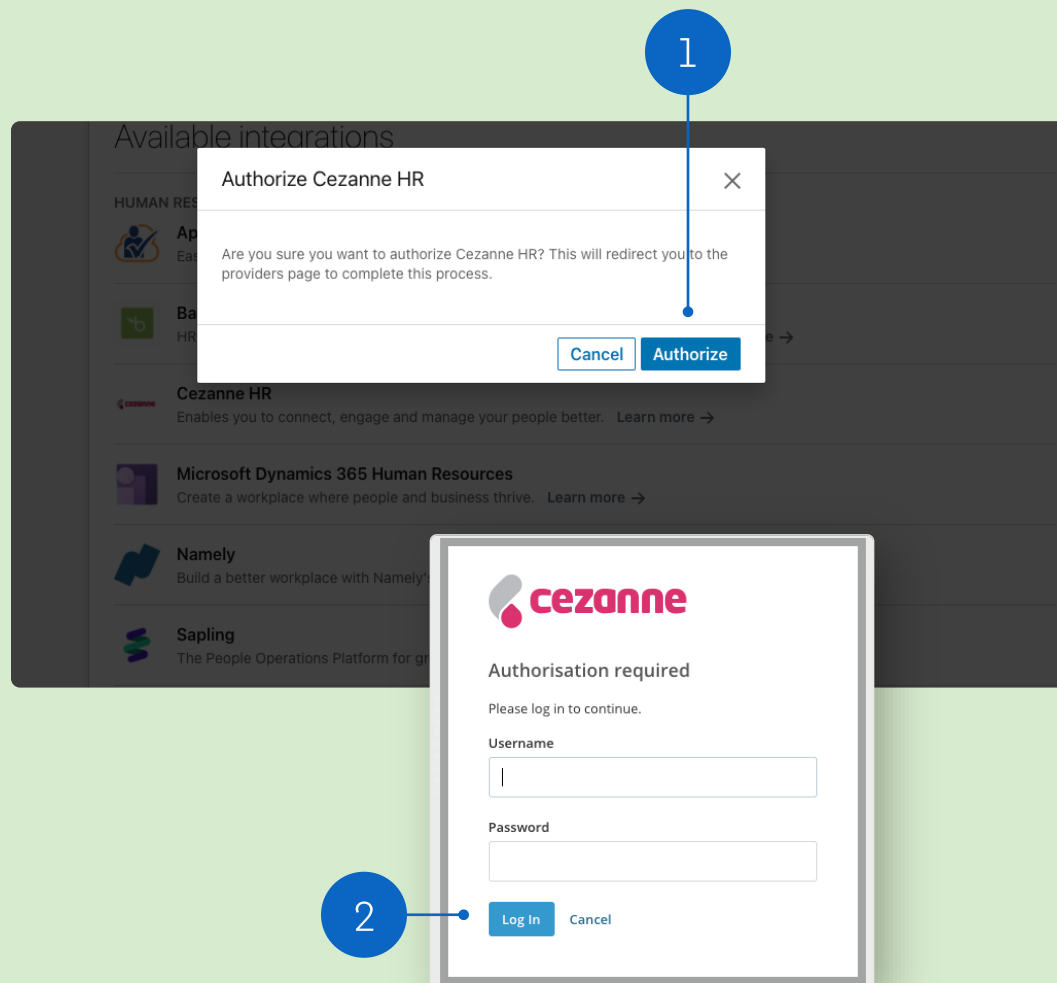
Verify authorization

1. When redirected back to Talent Hub, refresh the page until Cezanne displays as "On" under "Authorized integrations."

2. This indicates that integration is now live for all users on the contract.

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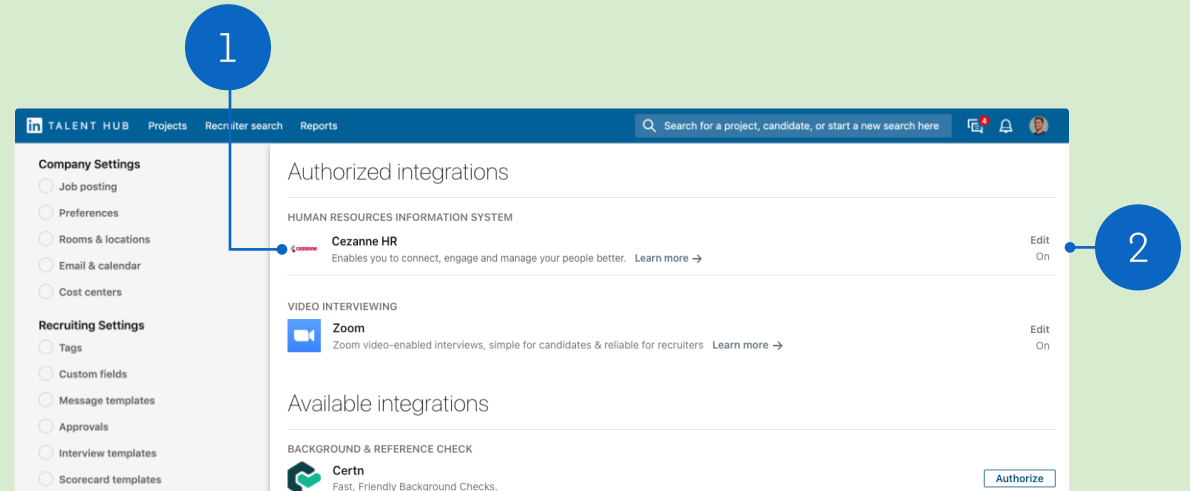
Locate the action

Candidates must meet these two requirements in order to be eligible for export:

✓ They need to apply for the position they are being hired for

✓ They must have existed in any stage of your Pipeline for at least 72 hours prior to export

To begin the exporting process, you'll need to move the candidate to the "Hired" stage in your Pipeline.

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Initiate the export

Once candidate has been moved to the "Hired" stage, you can export the candidate's profile to Cezanne directly from the Pipeline view.

1. In the Pipeline, click the ellipses next to the hired candidate.

2. From the drop-down menu, select "Export to HRIS."

Finalize information

Before completing the export, make sure you finalize the candidate's start date and other information.

The following users will be able to export candidates under a project to their HRIS:

- ✓ Talent Hub Administrator
- ✓ Hiring Project Owner
- ✓ Hiring Project Collaborator with full project permissions

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Confirm export status

You can verify that the candidate's information has been exported under "Recruiting activities" on the candidate's profile.

Find the candidate

Check your **Tasks** in Cezanne to see where the exported candidate has landed and complete the necessary next steps.

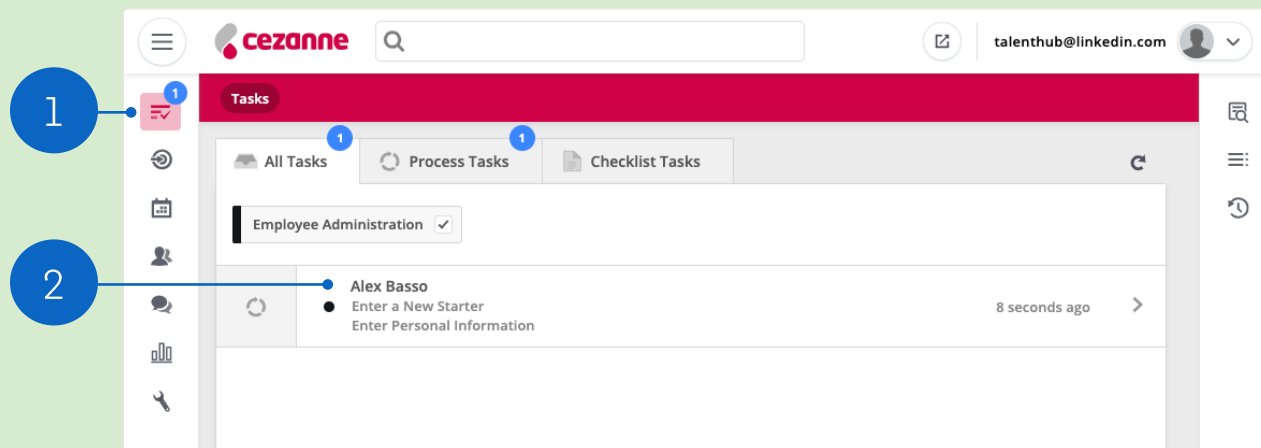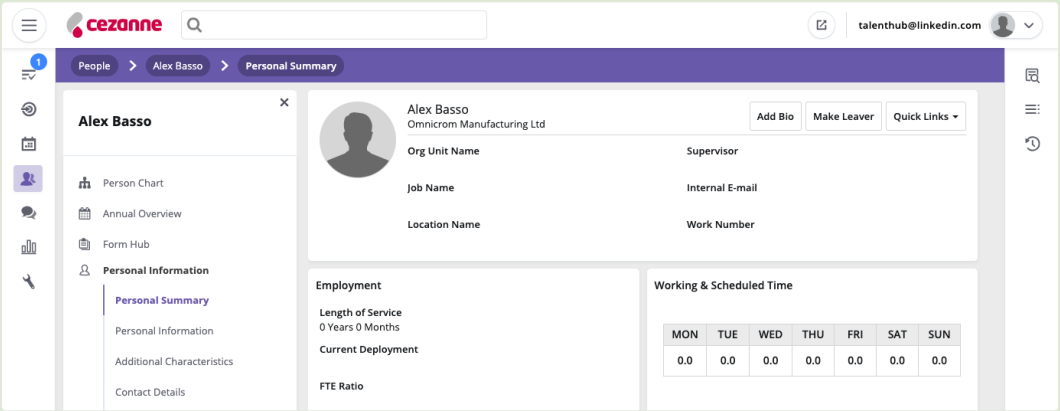1. In Cezanne, click the Tasks icon and find the exported candidate.

2. Click on the exported candidate's name to confirm new starter and personal information.

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Verify export completion

This completes the export process. From here, you can manage your exported Talent Hub candidate within Cezanne.

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FAQ

1. **Can existing Cezanne customers enable the integration from Talent Hub?**

    Yes, your Talent Hub admin can enable the Cezanne integration directly within the Talent Hub product settings.

2. **How do I get the Cezanne integration from Talent Hub?**

    New customers cannot sign up for Cezanne through Talent Hub. Please reach out to Cezanne for more information here.

3. **Does the requestor email have to be the same as the email associated with my Cezanne account?**

    The requestor's email **does not** have to be the same as the email associated with their Cezanne account.

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Questions?

We're here to help you master integrations in Talent Hub.

You'll find more answers in the Help Center — and your LinkedIn Support team is always available for additional support.

Thank you.

Linkedin Talent Hub