

# Interview Scorecards

Streamline your interview feedback process to hire exceptional candidates.



# Consistent feedback, every time.

Easily create an organized interview feedback process for your team with Talent Hub's scorecards.

We're excited to walk you through how to set up and use Scorecards. We've also included resources to help you along the way.

## 1 Build the perfect Scorecard

Standardize your interview process by selecting the questions and competencies you want your interviewers to assess.

## 2 Feedback is a gift

Let your team immediately submit their feedback following an interview using a pre-determined scorecard.

## 3 Compare notes

Reduce time spent evaluating candidates by viewing all interview feedback in one place.



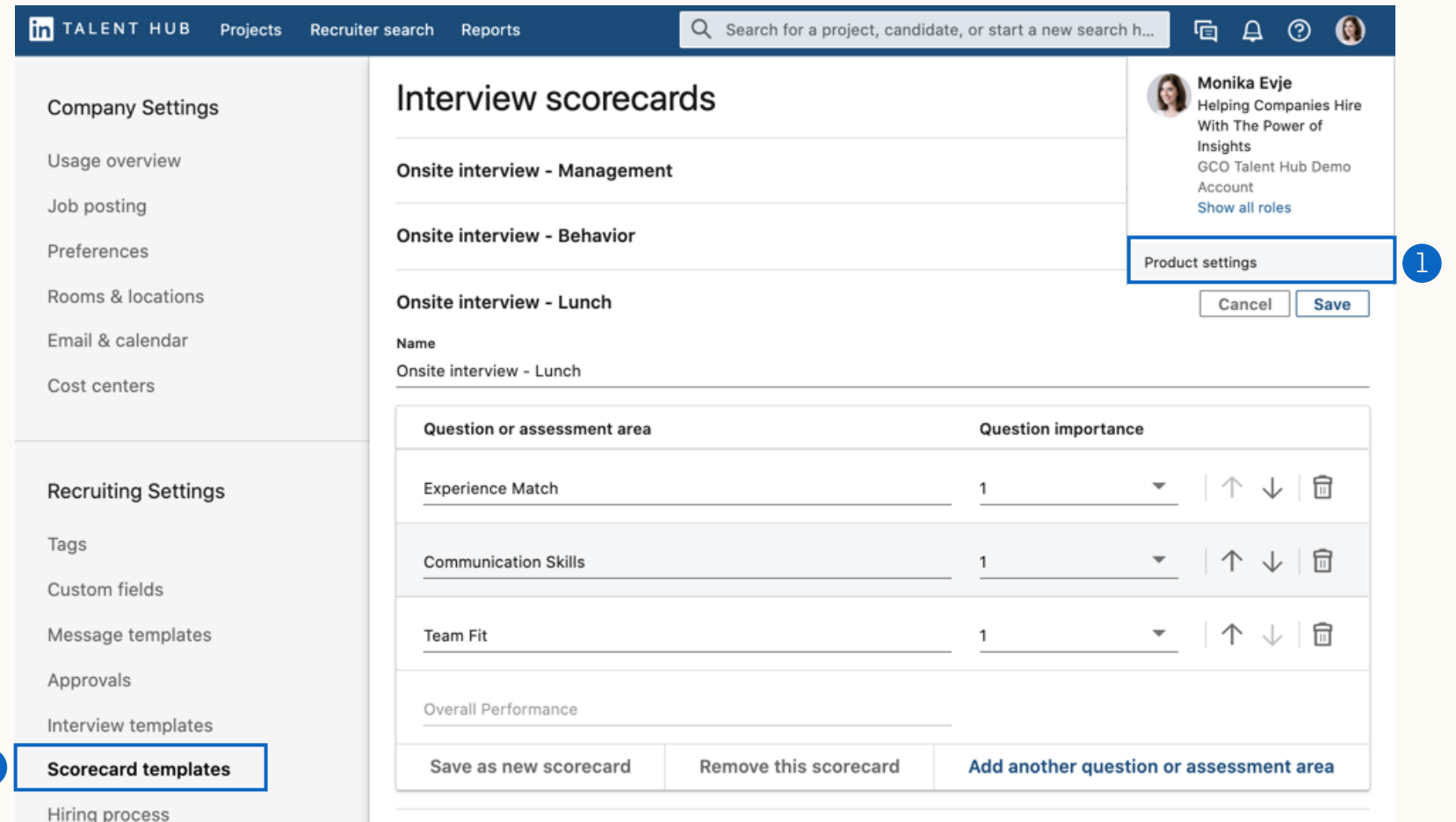
# Build the perfect Scorecard

## 1. Set up your Scorecards

Go to “Product settings” under your profile icon, then click on “Scorecard templates”. From here, you can create new Scorecards by customizing the questions and competencies you’d like interviewers to assess.

## Send Scorecards to your interviewers

Once the interview is scheduled, the interviewer will be able to fill in the Scorecard by logging into Talent Hub, via an email notification, or directly from the interview invitation (If the scheduling integration has been set up).



**Company Settings**

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- Email & calendar
- Cost centers

**Recruiting Settings**

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- Interview templates
- Scorecard templates**
- Hiring process

### Interview scorecards

**Onsite interview - Management**

**Onsite interview - Behavior**

**Onsite interview - Lunch**

Name  
Onsite interview - Lunch

Question or assessment area	Question importance	
Experience Match	1	↑ ↓ 🗑️
Communication Skills	1	↑ ↓ 🗑️
Team Fit	1	↑ ↓ 🗑️
Overall Performance		

**Save as new scorecard** **Remove this scorecard** **Add another question or assessment area**

**Monika Evje**  
Helping Companies Hire With The Power of Insights  
GCO Talent Hub Demo Account  
[Show all roles](#)

**Product settings** **Cancel** **Save**

## 2. Save templates for next time

Built a Scorecard that hits the mark? Save time and save as a template for the next interview.

## Emphasize the questions that matter

Not all criteria carries the same weight when it comes to hiring the right person. Modify the importance of a question to prioritize what matters most to your team.

# Feedback is a gift

## Interviewers: Giving your feedback

You can immediately submit feedback once you’ve finished an interview.

## Access a Scorecard

Click the link in your email notification or navigate to the candidate’s profile in Talent Hub.

Complete each assessment area. You can also add notes or additional feedback.

Click “Submit”.



Submit feedback for Beth Loe

Scheduled for: Apr 8, 10:15 AM - 11:15 AM

Your progress is automatically saved: 6 days ago

Experience Match

1	2	3	4
---	---	---	---

Her experience matches perfectly!

Communication Skills

1	2	3	4
---	---	---	---

add any notes or additional feedback...

Team Fit

1	2	3	4
---	---	---	---

add any notes or additional feedback...

Mechanical Engineers in Denver

View job post

Chin Chou

3rd

Mechanical Engineer at Beats, Inc.

Beats Inc. • Columbia University

Nashville Tennessee • Construction and Planning • 345

maenorris@gmail.com (primary)

(312) 123-4567 (mobile)

Attachments (1)

ChinChouResume PDF

Attached by Mae Norris · 2/13/2018 at 2:18pm

Show preview

Experience

Freshing

Account Manager

Freshing

Jan 2014 – Present · 1 yr 8 mos

San Francisco Bay Area

5 of your employees came from Freshing

ASCENT ABORT 2 (AA2): Named systems engineer for the AA2 test flight of the Orion vehicle. Defined systems engineering processes, developed products, and led a multi-center NASA team. Provided technical and systems engineering support to the development flight instrumentation subsystem.

LANDER TECHNOLOGIES: Named deputy partner manager and systems engineer for the Lunar CATALYST program. Defined systems engineering processes and led a multi-center NASA team in supporting commercial partner lunar vehicle development.

COMPOSITE MATERIAL STUDIES: Navigated the organization through several challenging studies of composite materials for a host of different applications.

Media

Previous

Next

Submit interview feedback for Chin Chou

Topic: Quality

Scheduled for: Feb 5, 10:30am – 11:30am

Room: LSFA-F12-5-VC-Metal Gear Solid

Your progress is automatically saved: Last saved 30 seconds ago

Medical devices

N/A	1	2	3	4
-----	---	---	---	---

add any notes or additional feedback...

Results

N/A	1	2	3	4
-----	---	---	---	---

add any notes or additional feedback...

Overall

Strong no	No	Yes	Strong Yes
-----------	----	-----	------------

add any notes or additional feedback...

Submit feedback




## Compare notes







### Managers: Review the results

You can access completed Scorecards from the candidate's profile on the "Interview and feedback" tab.


Talent Hub calculates the overall score to help you compare candidates.

Learn more about the calculations [here](#).



**Beth Loe** · 1st   
Implementation leader @ LinkedIn  
LinkedIn · Northwestern University  
New York, New York, United States  
Internet · 500+   
 **blo@linkedin.com** (Visible only to you)  
**blo@linkedin.com** (Primary) +  
[Show all \(3\)](#)  
 **555-555-5555** (Cell)  +  
 [Public profile](#) [Search on Bing](#)

In 20 active projects

**Implementation Consultant - 3/2020** Shortlisted (Replied)  1 out of 1 screening requirement met  
[View detail](#) · Apr 7, 2020

**Implementation Consultant (Feb 2020)** Phone Screen (Recruiter Phone Screen) · Mar 23, 2020

**Recruiter** Shortlisted (Uncontacted) · Mar 10, 2020  
[View more](#)



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**Implementation Consultant (Feb 2020)**

Past

**Interview**

Wednesday April 8, 2020 10:15 AM – 11:15 AM · Pacific Daylight Time (-07:00)

Interviewer	Slot & room	Sentiment & score
 <b>Monika Evje</b> Feedback completed	10:15 AM – 11:15 AM	Strong yes 91/100  <b>1</b>

**2** [View scorecard](#)

### Interview & feedback details

#### Onsite interview - Lunch

 Scorecard was submitted on April 27, 2020, 10:24 PM

##### Experience Match



Her experience matches perfectly!

##### Communication Skills



##### Team Fit



##### Overall Performance



Beth would be a fantastic addition to our team!

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### View your team's feedback

After clicking on the ellipses (three dots) and then "View scorecard", you can see the specific ratings and any comments the interviewer provided.

## Questions?

You'll find more information on how to leverage scorecards in the Help Center. In addition, your LinkedIn Customer Success Manager is always available to answer questions.

LinkedIn Talent Hub Help Center:

- [Interview Scorecards in Talent Hub - Overview](#)
- [Create and Edit Interview Scorecards in Talent Hub – Admin](#)
- [Interview Scorecard Calculations in Talent Hub](#)
- [Complete an Interview Scorecard in Talent Hub](#)

Thank you for being a valued customer.

