HRIS

Integration guide

Talent Hub

HRIS partners save you time.

LinkedIn Talent Hub facilitates a more efficient process at the bottom of your hiring funnel. Partner integrations eliminate the burden of manual data transfer to your human resource integration system (HRIS).

Once a candidate applies to a job and is in the 'Hired' stage for at least three days, you can export their data and identify their start date – all without leaving Talent Hub. The newest employee data is automatically transferred into your HRIS, ensuring no critical information slips through the cracks.

Talent Hub integrations

Talent Hub is the only applicant tracking system (ATS) that allows you to source, manage, and hire on a single platform. And our partner integrations make the process even easier—consolidating your workflow and giving you more time to focus on building winning teams.

HRIS supported partners:

appogee HR

bambooHR®

Namely

Sapling

Full list of partner integrations here

We'll help you get started.

1. **Authorize the partner**
   Enable your new integration in Talent Hub.

2. **Prepare candidates**
   Ensure candidate exports have the appropriate criteria.

3. **Export candidates to HRIS**
   Send candidate data and create a record in the HRIS.

4. **View candidates in HRIS**
   See your export and begin the onboarding process.

Authorization

- Enable your HRIS integration by clicking your picture in the upper right-hand corner.
- Follow this path: **Product Settings > Integrations > Authorize.**
- Each user will leverage the account authorized by the Recruiter Administrator.
- Once authenticated, users with the right permissions can export eligible candidates to their HRIS.
- Some providers may require you to include your company domain when authorizing. Reach out to your LTH Administrator for this information.

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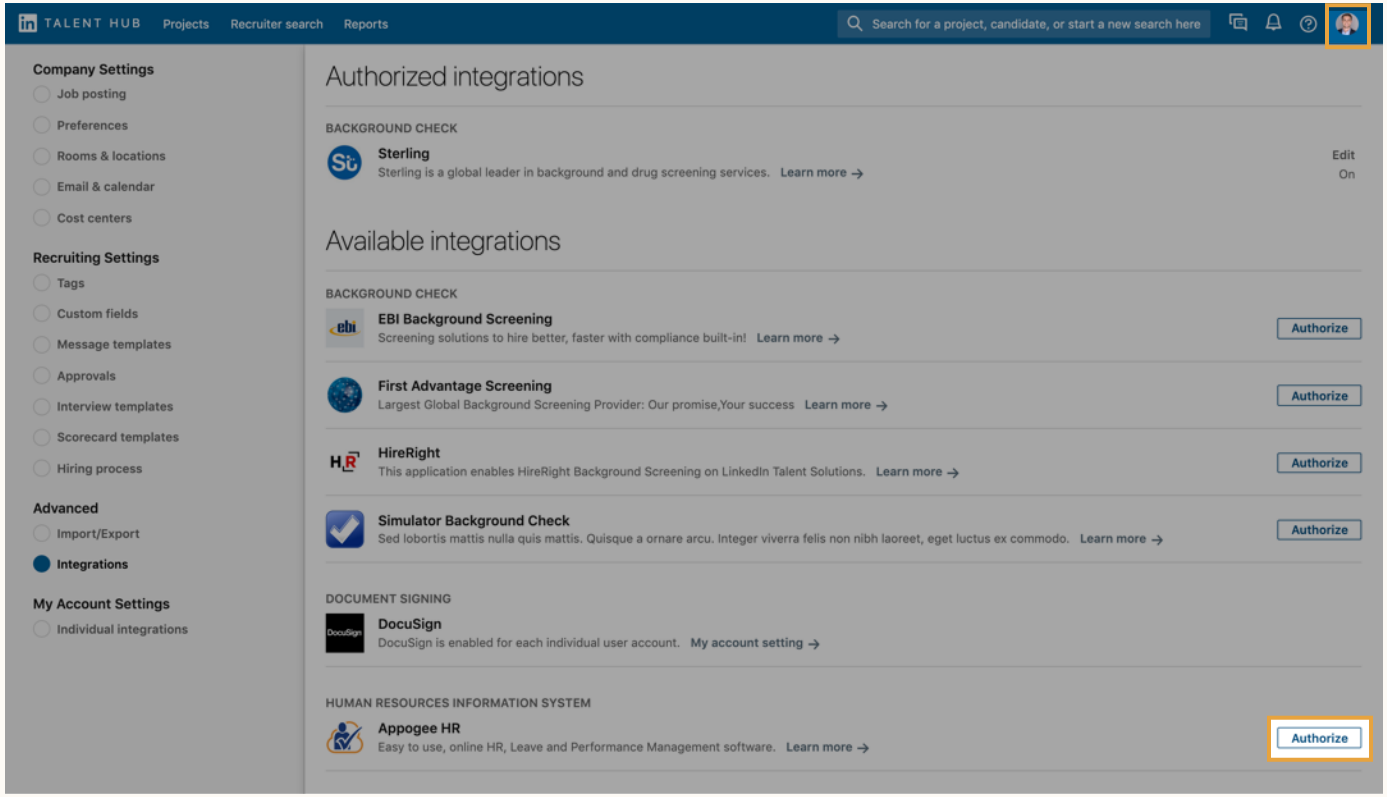
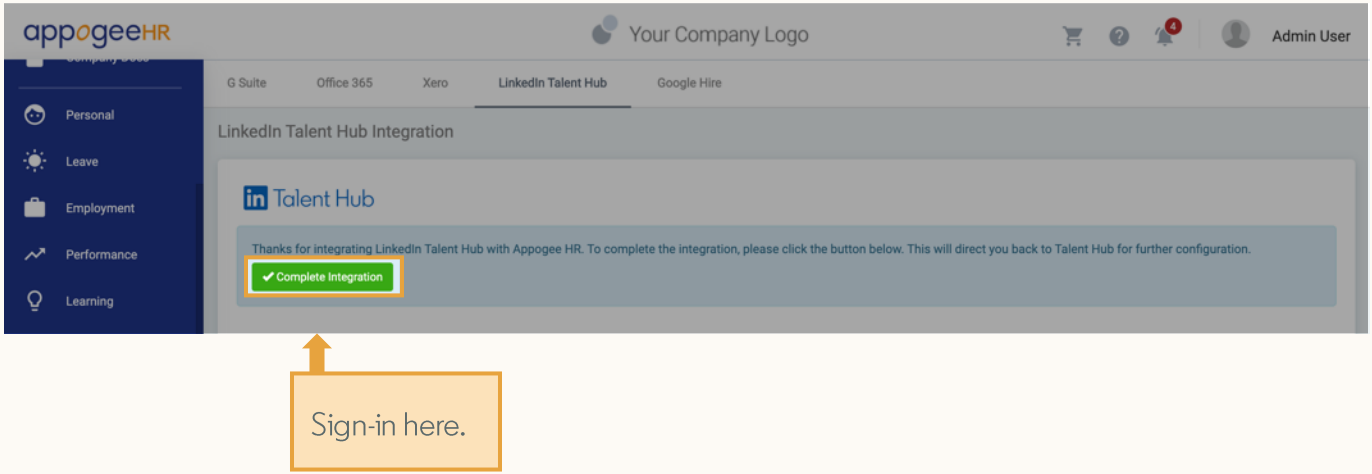
To start, click your picture here.



Locate your HRIS provider under “Available integrations.”

Authorization

After signing-in to your provider, you'll be re-directed back to Talent Hub.



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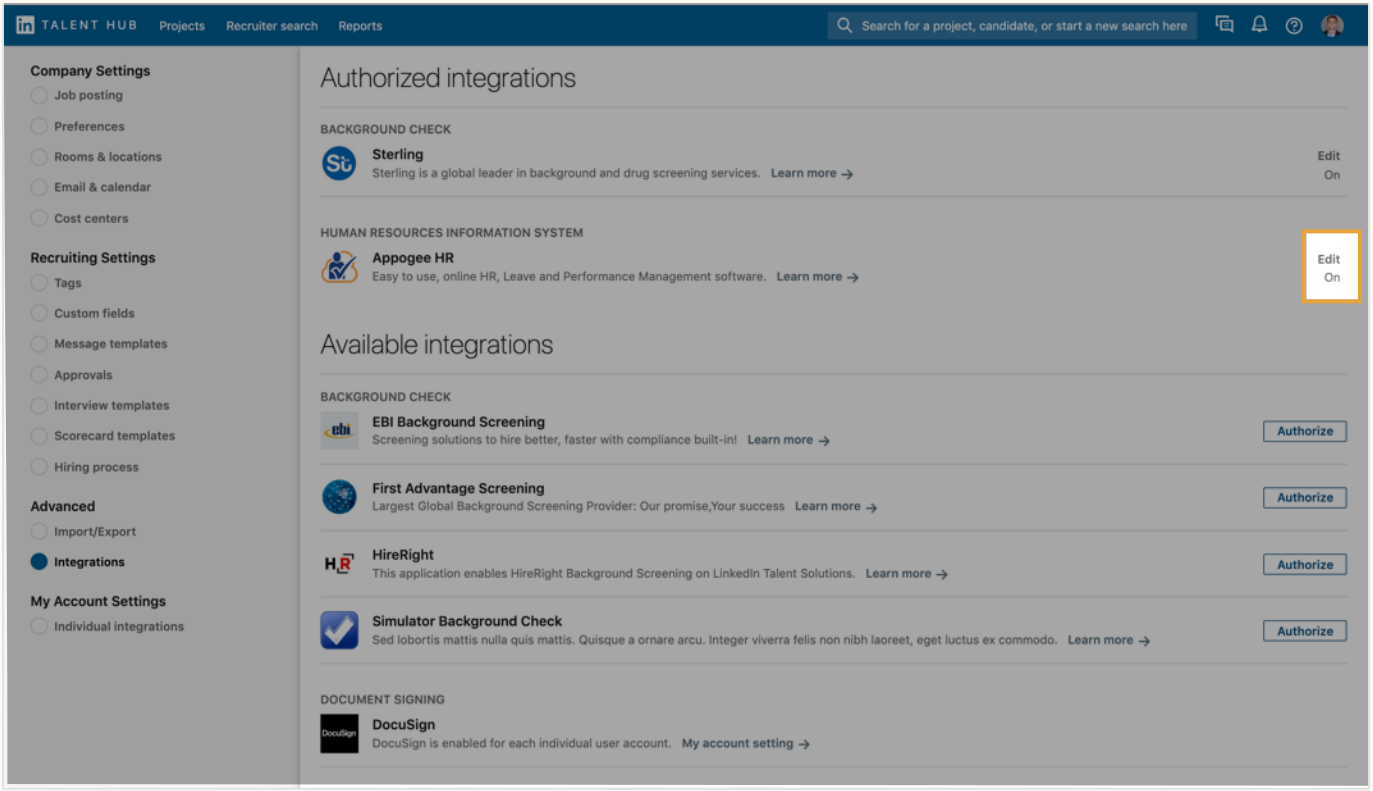
Authorization

Notice the integration is now live.

Note for Sapling customers:

- You must sign into Sapling to initiate the integration before beginning in Talent Hub.
- Ensure your company domain name is spelled with **all lower-case letters** when signing in.

This will be marked "On" when the integration is complete



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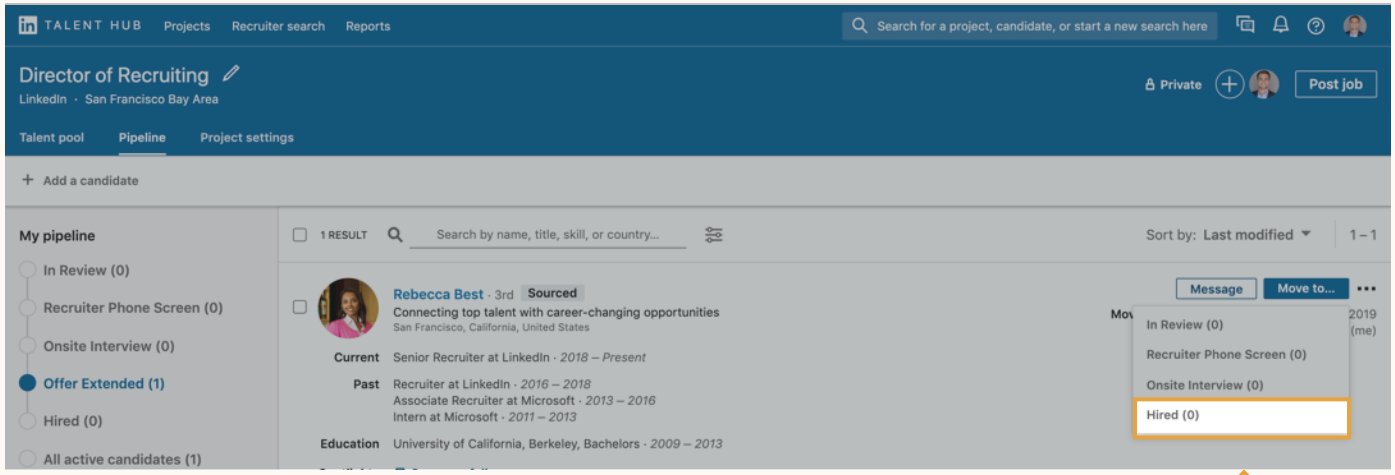
Prepare candidates

Candidates must meet these two requirements to be eligible for export:

- They need to have submitted an application for the position they are being hired for
- They must have existed in any stage of your Pipeline for at least 72 hours prior to export



Move candidate to the “Hired” stage in your Pipeline.

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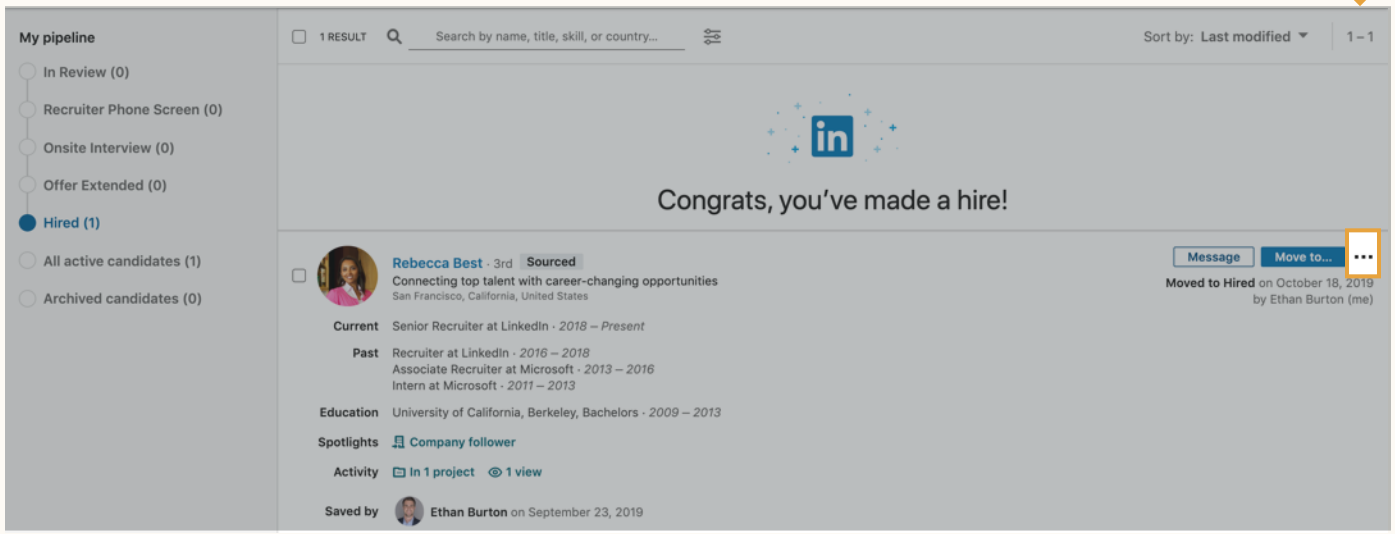
Prepare candidates

Follow steps at right.

Confirm the candidate has applied and open the ellipses.



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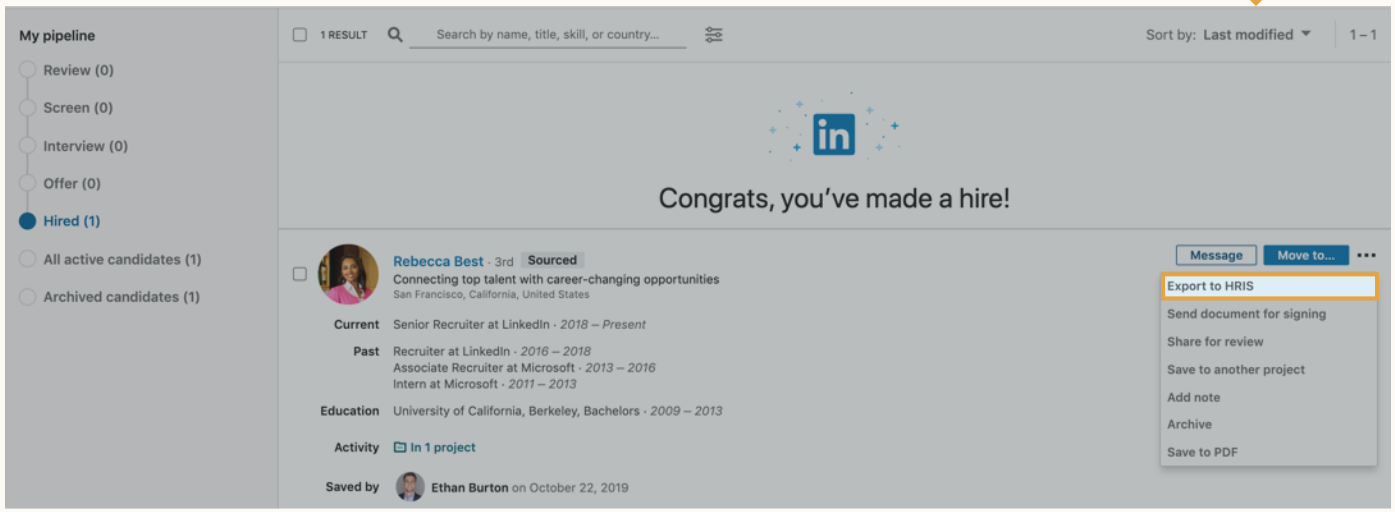
Prepare candidates

Follow steps at right.

View the export option from the "Hired" stage in your Pipeline.



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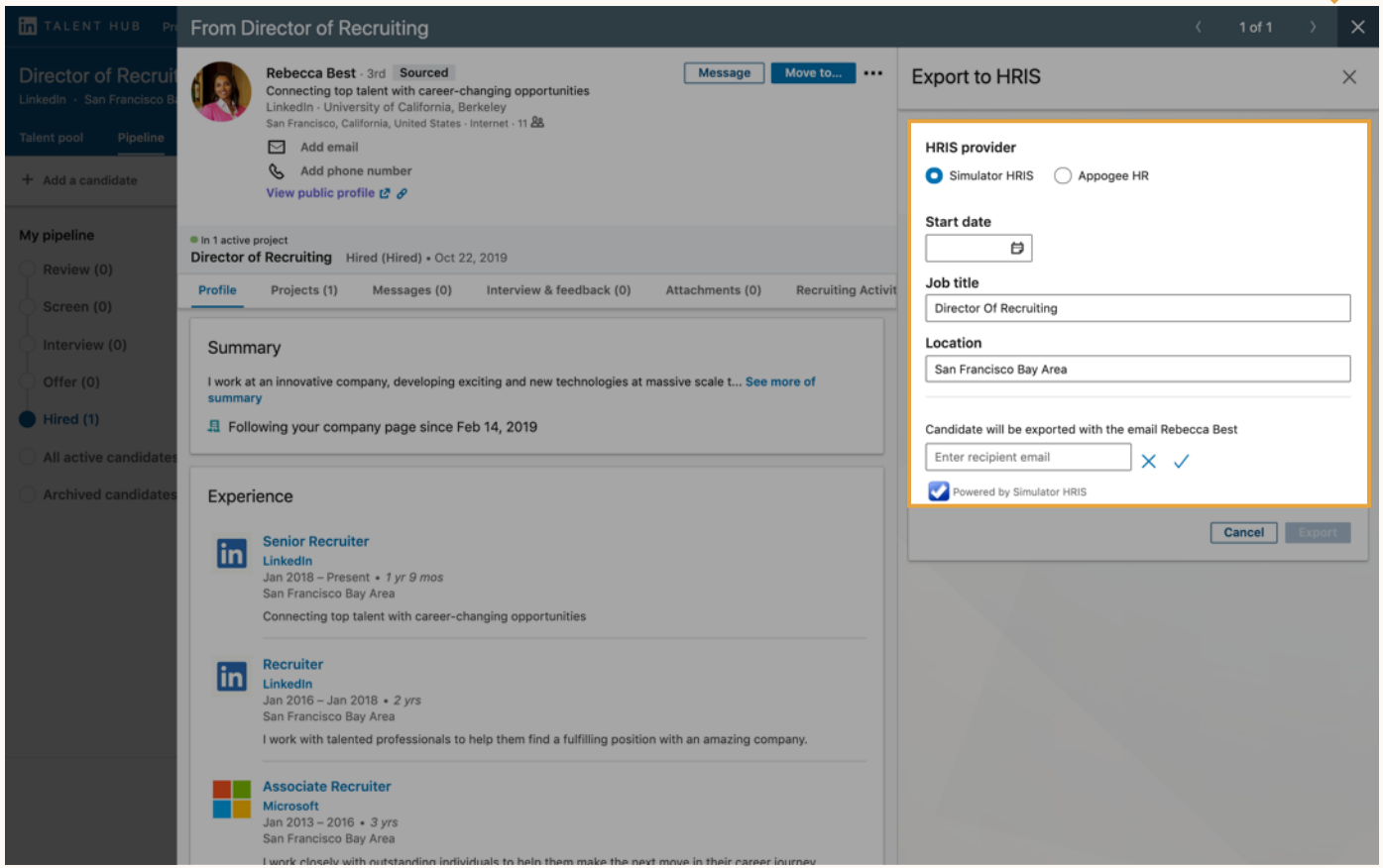
Export candidates

- Once a candidate is in any stage of your pipeline for more than 72 hours, and moved to the "Hired" stage, you can export them to your HRIS directly from the pipeline view in Talent Hub
- Users with “Hiring Project Owner” or “Hiring Project Sourcer” permissions (and granted the “Can Export to HRIS” add-on), can export candidates under a project to their HRIS

Finalize start date & other candidate info prior to export.



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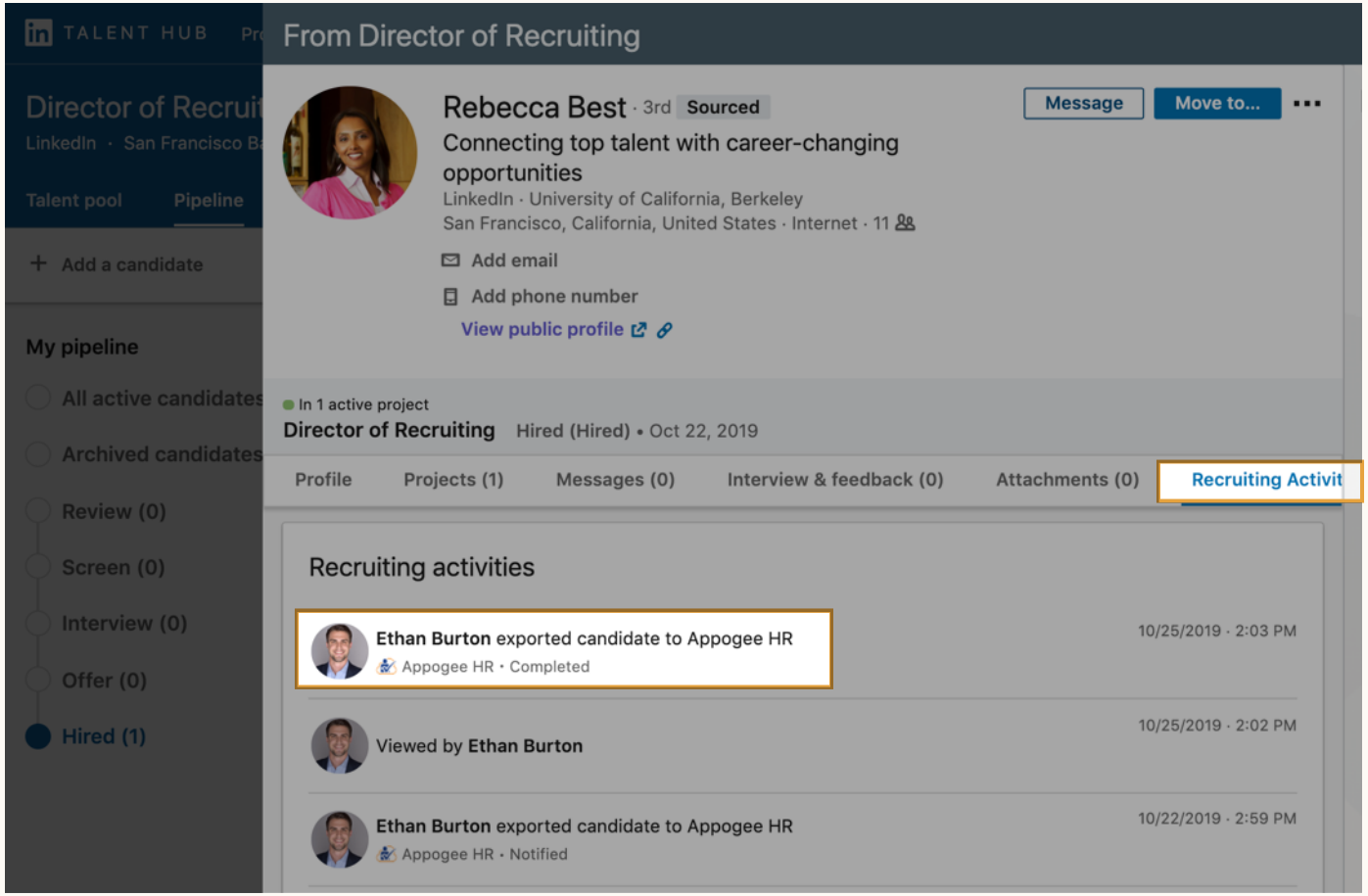
Check-in on export progress via the “Recruiting Activities” tab.



View confirmation of export completion.

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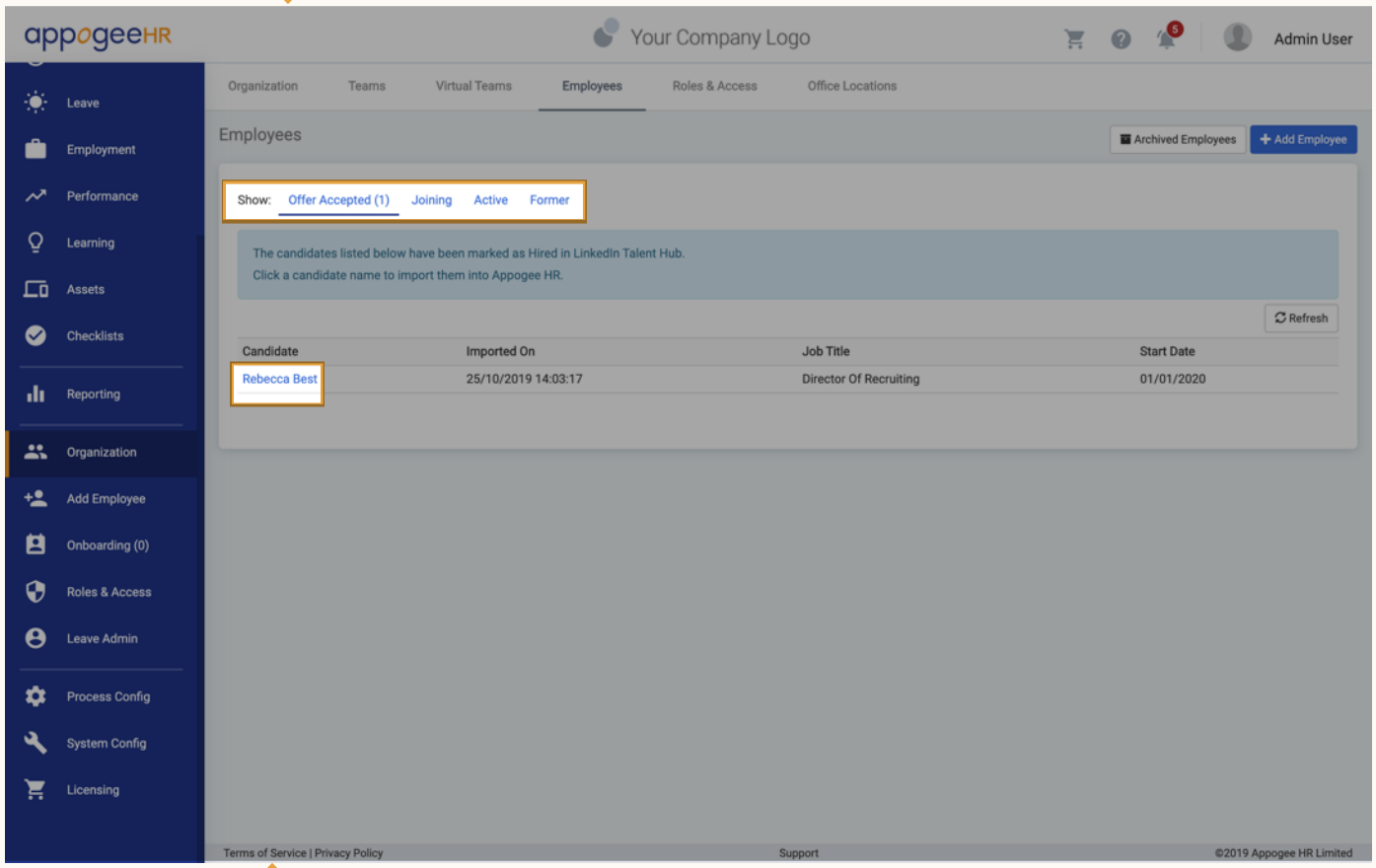
View candidates

- While the flow for your specific HRIS may vary, you'll need to check your employee directory within the HRIS to see where the exported candidate has landed
- In the AppogeeHR example here, the candidate appears as "Offer Accepted" and must be imported into the system to create their profile and official record

Varying employee categories denote where the exported candidate will appear.



Click on the employee record to begin import process.

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Questions?

We're ready to help you master integrations in Talent Hub. You'll find answers in the Help Center. And your LinkedIn Customer Success Manager is always available to answer any questions.

LinkedIn Talent Hub Help Center: HRIS page

Thank you.