

TALEGENT.

Assessments

Integration guide

August 2021

LinkedIn Talent Hub



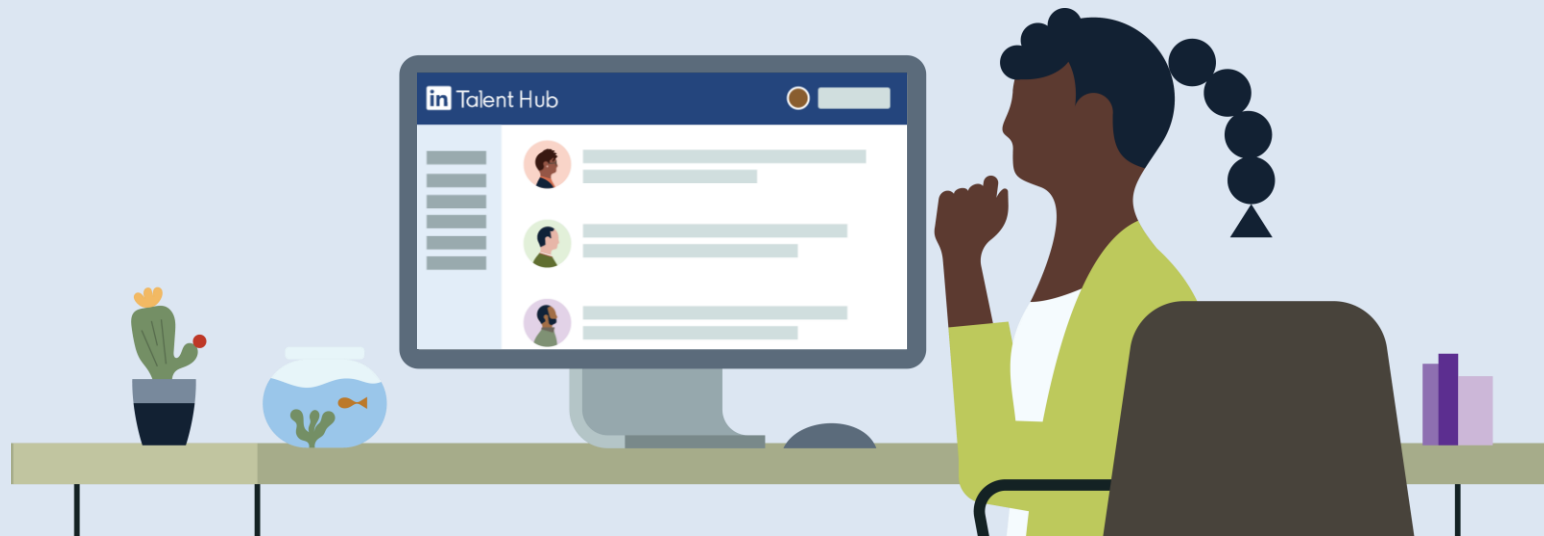
Save time by integrating with assessment tools.

Now you can streamline your searches and narrow down your applicant pool even faster. Once you link Talegent to Talent Hub, you'll be able to complete your assessment tasks more easily and in one place, saving you time and helping you keep track of your most qualified candidates,

Connect with your Talegent once, and you'll be set up to connect the right candidates to all of your open opportunities.

Talent Hub Integrations

Talent Hub is the only applicant tracking system (ATS) that allows you to source, manage, and hire on a single platform. Third-party integrations make the process even easier, consolidating your workflow and giving you more time to focus on building winning teams.



Assessments integration at a glance

By integrating with Talegent, you'll be able to save time by quickly discovering the most qualified candidates for a job.

Get a holistic view of candidate qualifications.

Equip your team with a full picture of a candidate's skills, in addition to what's available on their LinkedIn profile, to facilitate better interviews and hiring decisions.

Streamline your evaluation process.

Spend less time toggling between multiple tools by sending assessments and reviewing outcomes directly within a candidate's Talent Hub profile.

Zero in on candidates with the right skills and aptitude.

Easily screen for must-have criteria up front, so the most qualified candidates are progressing through your hiring pipeline.

Things to be aware of

Screening dimensions

You can screen for experience, related educational degrees, and specified requirements or skills for the job.

Benefits of integration

Linking to an assessment tool can decrease time and cost to hire, as well as help you find the best-quality candidates.

Get started

[Contact or enable Talegent](#)

We'll help you get started.



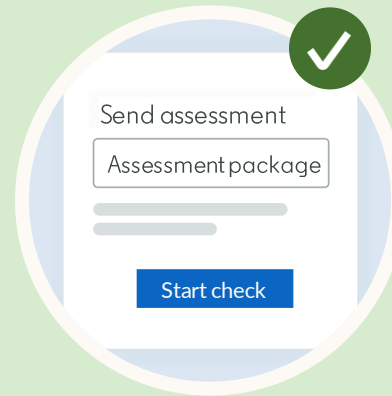
Enable Talegent.

You can do this from the Talent Hub integrations page.



Select a candidate.

To start, navigate to pipeline review or a candidate's profile.



Initiate the assessment.

Select screening packages and initiate the assessment.



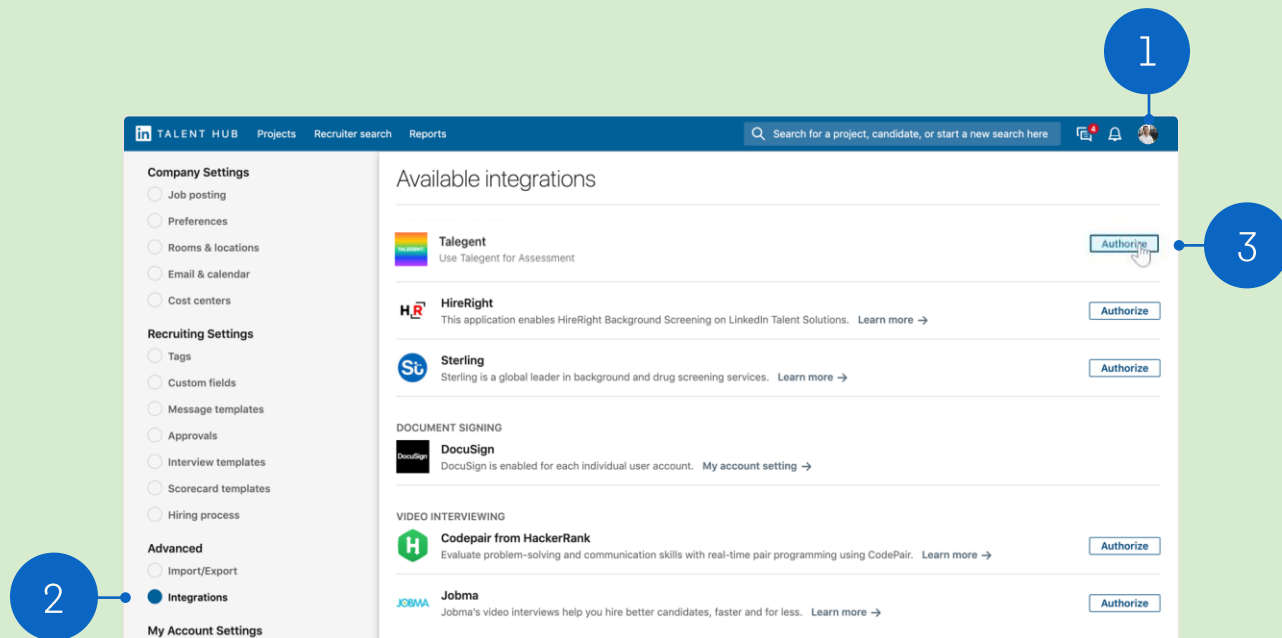
Track progress.

Verify if the check has been completed and get more details.

Find Talegent in Talent Hub

1. Click your picture in the upper right-hand corner and select “Product Settings” from the drop-down menu.
2. On the Product Settings page, click “Integrations” under “Advanced.”
3. Find Talegent under “Available integrations” and click the “Authorize” button.

The Talent Hub Admin authorizes the partner for everyone on the contract. For all users, assessments will be authorized at the “Account Settings” level.

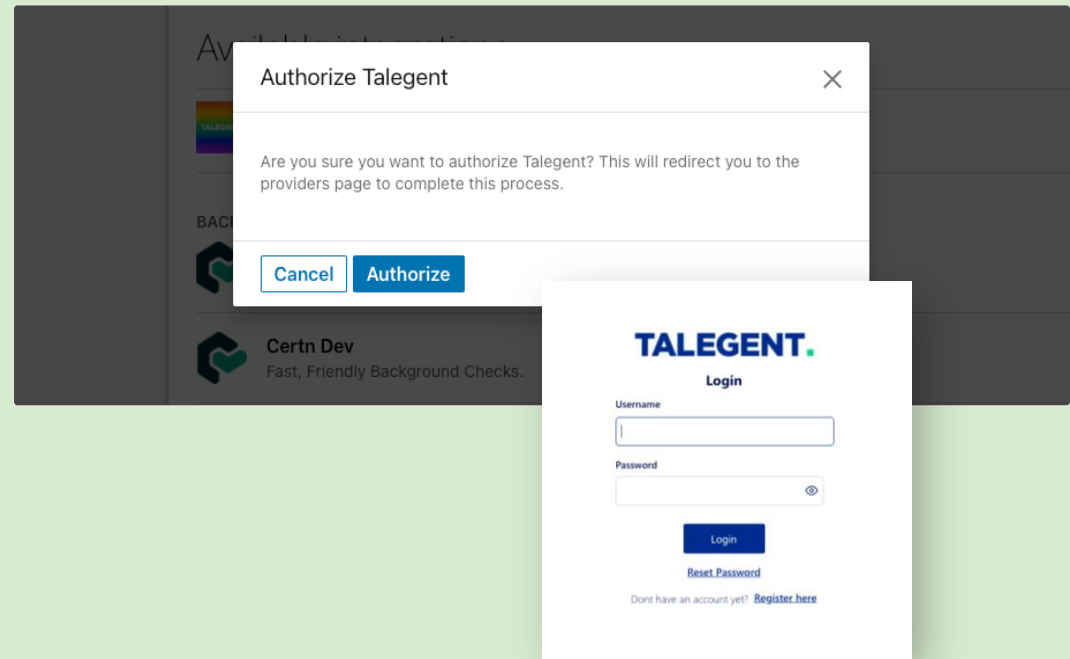


Enable integration

Complete the process

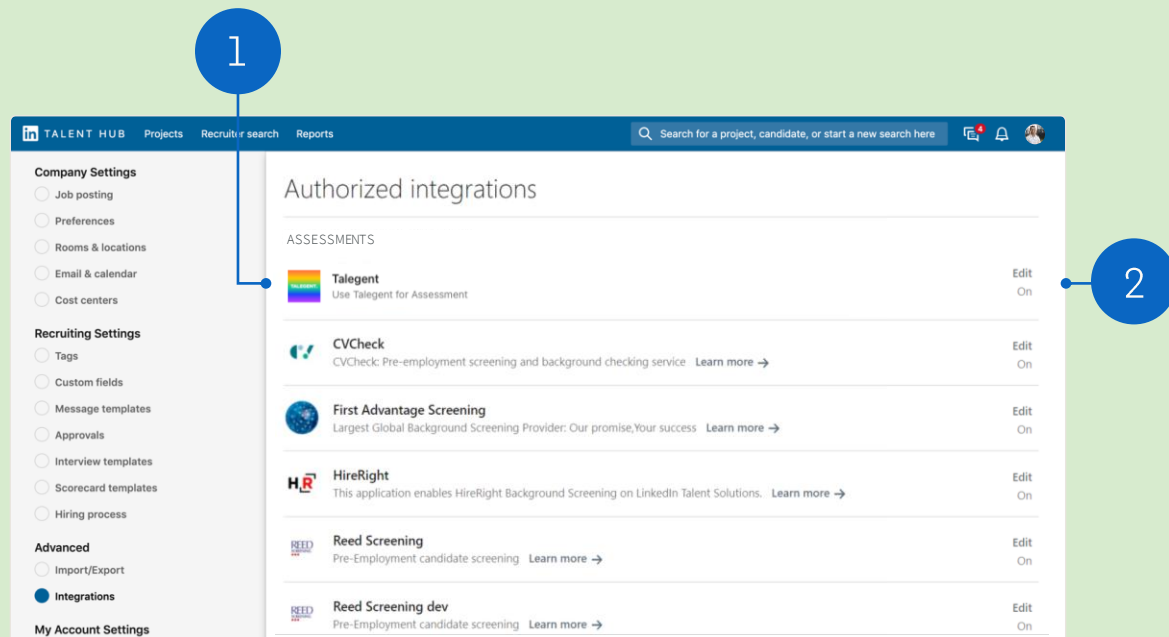
Users will be redirected to Talegent's website to complete the authorization process.

Once authorized, users with the right permissions can begin assessments.



Verify authorization

1. When redirected back to Talent Hub, refresh the page until Talegent displays as “On” under “Authorized integrations.”
2. This indicates that integration is now live for all users on the contract.



Select a candidate

Locate the action

Once the integration has been enabled, assessments can be initiated through the pipeline in Talent Hub.

1. To initiate a check with a candidate in the pipeline, click on the ellipsis and select “Send assessment.”

The following users will have the ability to do this:

- ✓ Talent Solutions Administrators
- ✓ Users with Project Owner roles
- ✓ Users with Sourcer roles



The screenshot displays the 'Assessment Tester > Pipeline' view in Talent Hub. On the left, a sidebar shows the pipeline stages: My pipeline, All active candidates (9), Archived candidates (1), Review (7), Screening (1), Interview (0), Offer (0), and Hired (1). The main area shows a list of 9 results, with the first candidate, Jay Singh, selected. A dropdown menu is open for Jay Singh, showing options: Schedule interview, Invite to a video intro, Send assessment (highlighted), Run background check, Send document for signing, Add note, Share for review, Add tag, Save to another project, Save to PDF, and Provide feedback. A blue circle with the number '1' is placed over the 'Send assessment' option.

Initiate the assessment

Choose assessment package

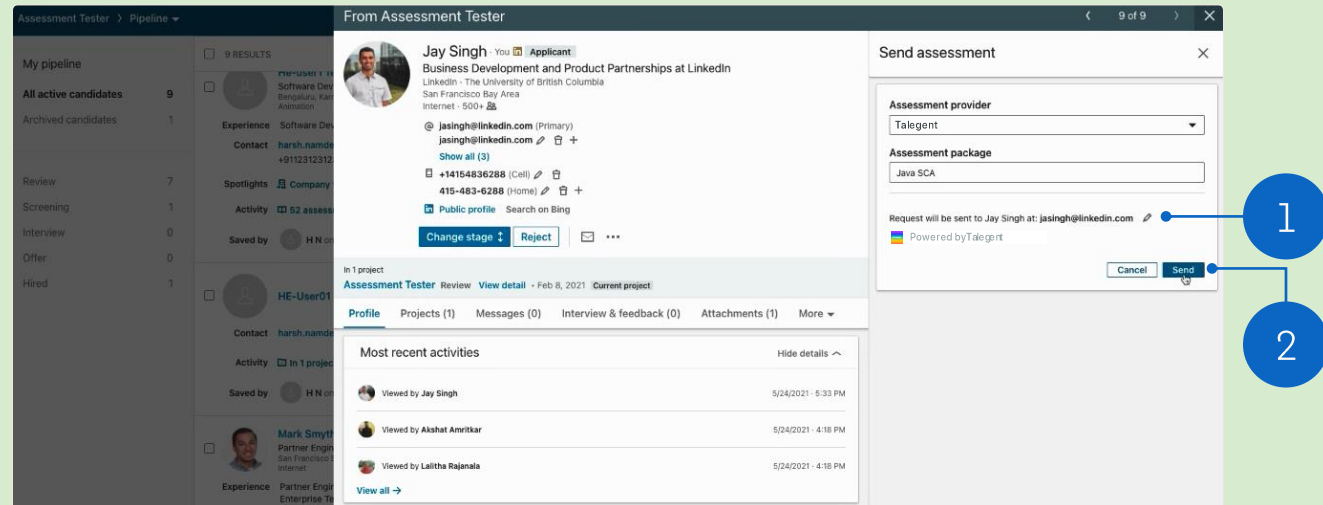
Select Talegent from the drop-down list—it displays the Assessment packages that have already been configured with Talegent.

The screenshot displays the LinkedIn Talent Hub interface. The main section shows a candidate profile for Jay Singh, an Applicant, with details including his current role at LinkedIn, education at The University of British Columbia, and contact information. Below the profile, there are buttons for 'Change stage' and 'Reject'. A sidebar on the left shows a list of projects, with 'HE-User01' selected. On the right, a 'Send assessment' dropdown menu is open, showing a list of assessment providers: CodeSignal, Criteria, DevSkiller Stage, HackerEarth, Talegent, and TH Assessment Testing_new. The 'Talegent' option is highlighted by the mouse cursor.

Initiate the assessment

Start the assessment

1. If needed, manually enter the candidate's email address by clicking the pencil icon.
2. Click "Send." Talegent will send the candidate an email requesting the required information. Once the information has been uploaded, the assessment will begin.



View status

1. Once an assessment has been initiated, go to the “Profile” tab on the candidate’s profile for updates.
2. You can view the status of the assessment—or its results once it’s been completed.
3. Click “Assessment” to get more details.

All Talent Hub users will be able to view whether an assessment has been initiated on an account.

The screenshot shows a LinkedIn profile for Jay Singh, who is an Applicant in the 'Assessment Tester' project. The profile includes contact information, a public profile link, and buttons to 'Change stage' and 'Reject'. The 'Most recent activities' section shows three entries: 'Viewed by Jay Singh', 'Jay Singh sent an assessment' (Completed), and 'Jay Singh sent an assessment' (Pending). The 'Assessment' link in the activity list is highlighted with a blue circle labeled '3'. The 'Completed assessment' status is highlighted with a blue circle labeled '2'. The 'Profile' tab is highlighted with a blue circle labeled '1'. The right sidebar shows 'Recruiting Tools' and 'Similar Profiles'.

Activity	Time
Viewed by Jay Singh	5/24/2021 - 6:11 PM
Jay Singh sent an assessment Talegort - [Sandbox] Software Engineer Test - Completed assessment	5/24/2021 - 6:09 PM
Jay Singh sent an assessment Talegort - Data Science SCA - Pending assessment	5/24/2021 - 5:57 PM

Set-up Automated Actions

Automated Actions in Talent Hub helps you save time on common actions by automatically completing tasks such as moving candidates through your pipeline and notifying team members of candidate activity based on rules set in a hiring process.

1. Set-up Automated Actions by configuring the “if then” conditions. We recommend associating the Assessment with a specific pipeline stage
2. Select Talegent from the Assessment provider drop-down
3. Once conditions have been selected, select Save

Create an Automated Action for "Pipeline"

Automated actions can perform tasks for you based on the conditions that you specify, such as moving a candidate to a new stage if they reply to an InMail.

If *

Candidate is moved to the pipeline stage(s) ▼

In the pipeline stage(s) *

Screening in progress ×

Select the pipeline stage(s) to detect the condition in

↓

Then *

Send assessment ▼

Assessment provider

Talegent ▼

Search for a package

Automated action name *

Example: "Move saved candidates to new stage"

Remember to name your template!

0/90

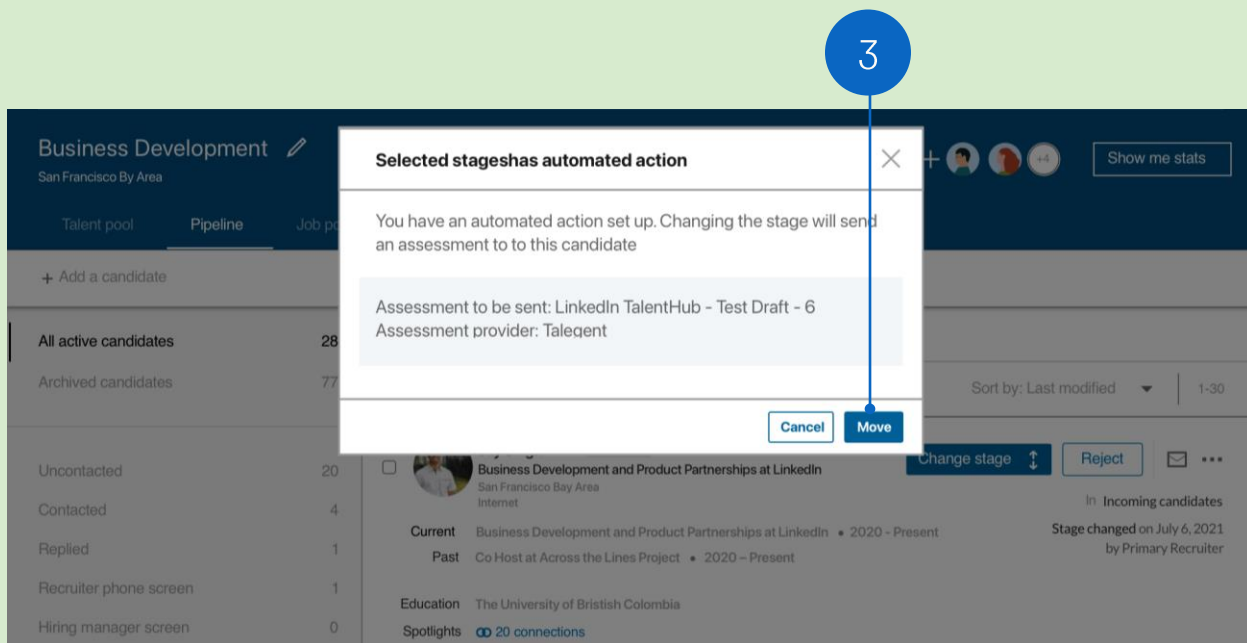
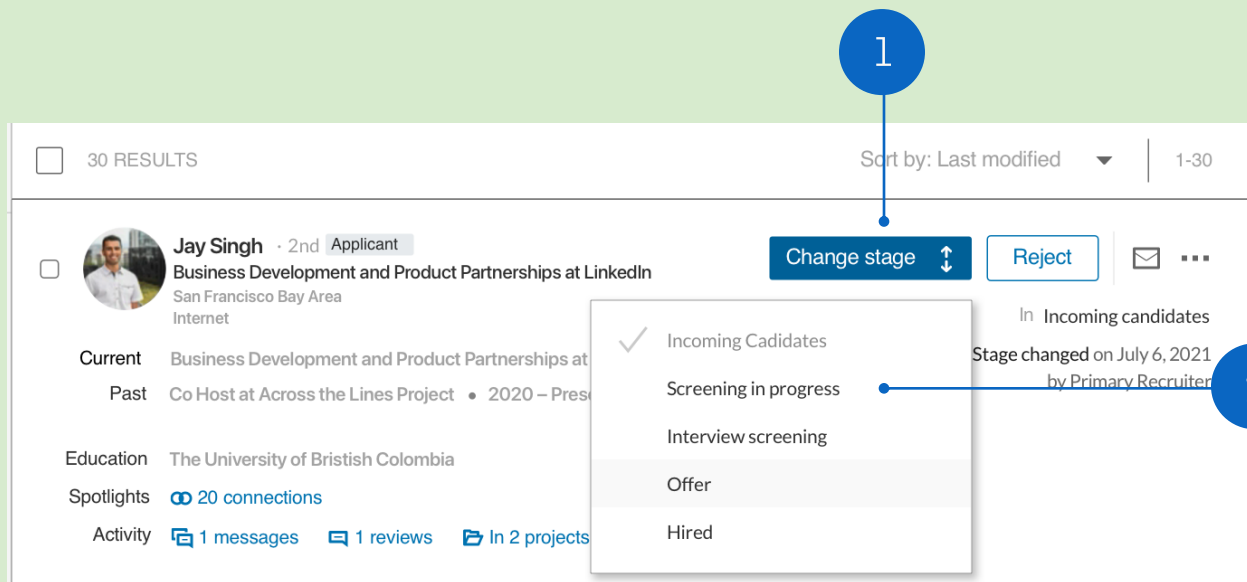
Cancel **Save & apply action**

Automated Actions

Send Assessment with Automated Actions

1. Click “Change stage” on the candidates profile
2. Select the stage that you set up an Automated Action for from the drop-down
3. Click “Move” from the pop-up window to confirm the action

Read the [help article](#) for more information on Automated Actions.



FAQ



1. Can existing Talegent customers enable the integration from Talent Hub?

Yes, existing Talegent customers can enable the integration from Talent Hub from the [product settings page](#).

2. How do I sign up for Talegent as a new customer?

New customers cannot sign up for Talegent through Talent Hub. Please reach out to Talegent directly for more information.

3. What permissions/licenses are required to use Talegent?

Talegent enables Talent Hub integration for all licenses and all customers.

4. Does the requestor email have to be the same as the email associated with my Talegent account?

No, the requestor's email does not have to be the same as the email associated with their Talegent account.

5. Are there any fees for enabling the Talegent integration?

Yes, there is a flat fee charged to customers to switch on the Talegent integration with Talent Hub.

6. Are there any promotions to enable the Talegent integration?

No, there is no promotions to enable Talegent.

7. If I have any issues who can I reach out to?

For additional questions related to this integration please reach out to clientsupport@talegent.com

8. Who can I send assessments to?

Assessments can only be sent through Talent Hub to **applicants** who are **LinkedIn members**. We cannot currently integrate assessments for non-applicants or guest apply candidates.

9. Can I automatically progress candidates to specific stages once they have completed an assessment?

We do not have the ability to automatically progress candidates to a specific stage once they have completed an assessment.

10. Do candidates receive an email from Talent Hub once an assessment has been sent or completed?

No email notifications are sent from Talent Hub when an assessment is complete. Customers will need to set up notifications through their assessment provider.

12. Can I cancel an assessment from Talent Hub once I've already sent it?

Currently, assessments can only be canceled by the customer from the provider site.

13. Where can I find the assessment scores on the candidate profile?

On the project tab there will be a link to “view” the completed assessment.

Questions?

We're here to help you master integrations in Talent Hub.

You'll find more answers in the [Help Center](#) — and your LinkedIn Support team is always available for additional support.

Thank you.

