

Video interviewing

Integration guide



Video conferencing partners maximize your efficiency.

LinkedIn Talent Hub makes it easy to initiate, manage, and host video interviews. Now you can consolidate interview scheduling into a single workflow, so there's more time to chat with your potential hire.

Once your virtual screening partner is authorized, you can send an InMail with a link to your calendar—making it simple for candidates to review available times and schedule their interviews.

Talent Hub integrations

Talent Hub is the only applicant tracking system that allows you to source, manage, and hire on a single platform. And our partner integrations make the process even easier—consolidating your workflow and giving you more time to focus on building winning teams.

Supported partners:



Full list of partner integrations [here](#)

We'll help you get started.

1

Authorize the partner

Quickly enable your favorite video conferencing providers in Talent Hub.

2

Sync your email and calendar

Connect your email client, so you can share your calendar & receive notifications.

3

Initiate a video interview via InMail

Include a video conference link to schedule your interview from an InMail. This is typically used for 1:1 phone screens.

4

Initiate a video interview via panel scheduling

Include a video conference link when configuring an interview with multiple panelists in Talent Hub.



Authorize

Locate your partner

Enable the video interviewing integration by clicking your picture in the upper right-hand corner

Follow this path:

Product Settings > Integrations > Authorize

Each user will leverage the account authorized by the Talent Hub Administrator

Scorecard templates

Hiring process

Advanced

Import/Export

Integrations

My Account Settings

Individual integrations

Available integrations

HireRight
This application enables HireRight Background Screening on LinkedIn Talent Solutions. [Learn more →](#) [Cancel](#)
⌚ Awaiting response from provider

DOCUMENT SIGNING

DocuSign
DocuSign is enabled for each individual user account. [My account setting →](#)

HUMAN RESOURCES INFORMATION SYSTEM

Namely
Build a better workplace with Namely's all-in-one HR, payroll, and benefits platform [Authorize](#)

Sapling
The People Operations Platform for growing companies [Learn more →](#) [Authorize](#)

VIDEO INTERVIEWING

Codepair from HackerRank
Evaluate problem-solving and communication skills with real-time pair programming using CodePair. [Learn more →](#) [Authorize](#)

Jobma
Jobma's video interviews help you hire better candidates, faster and for less. [Learn more →](#) [Authorize](#)

Talview
Instahiring: Best-in-class video interviews for faster hiring. [Learn more →](#) [Authorize](#)

Wepow
Power recruitment with video for stronger candidate engagement & faster hiring. [Learn more →](#) [Authorize](#)

Zoom
Zoom video-enabled interviews, simple for candidates & reliable for recruiters [Learn more →](#) [Authorize](#)

By using this site, you agree to LinkedIn [terms of use](#). Commercial use of this site without express authorization is prohibited.
LinkedIn Corporation © 2020 | [User Agreement](#) | [Privacy Policy](#) | [Copyright Policy](#) | [Support](#) | [Training](#) | [Blog](#) | [Language](#)

Locate your provider under
“Available integrations.”

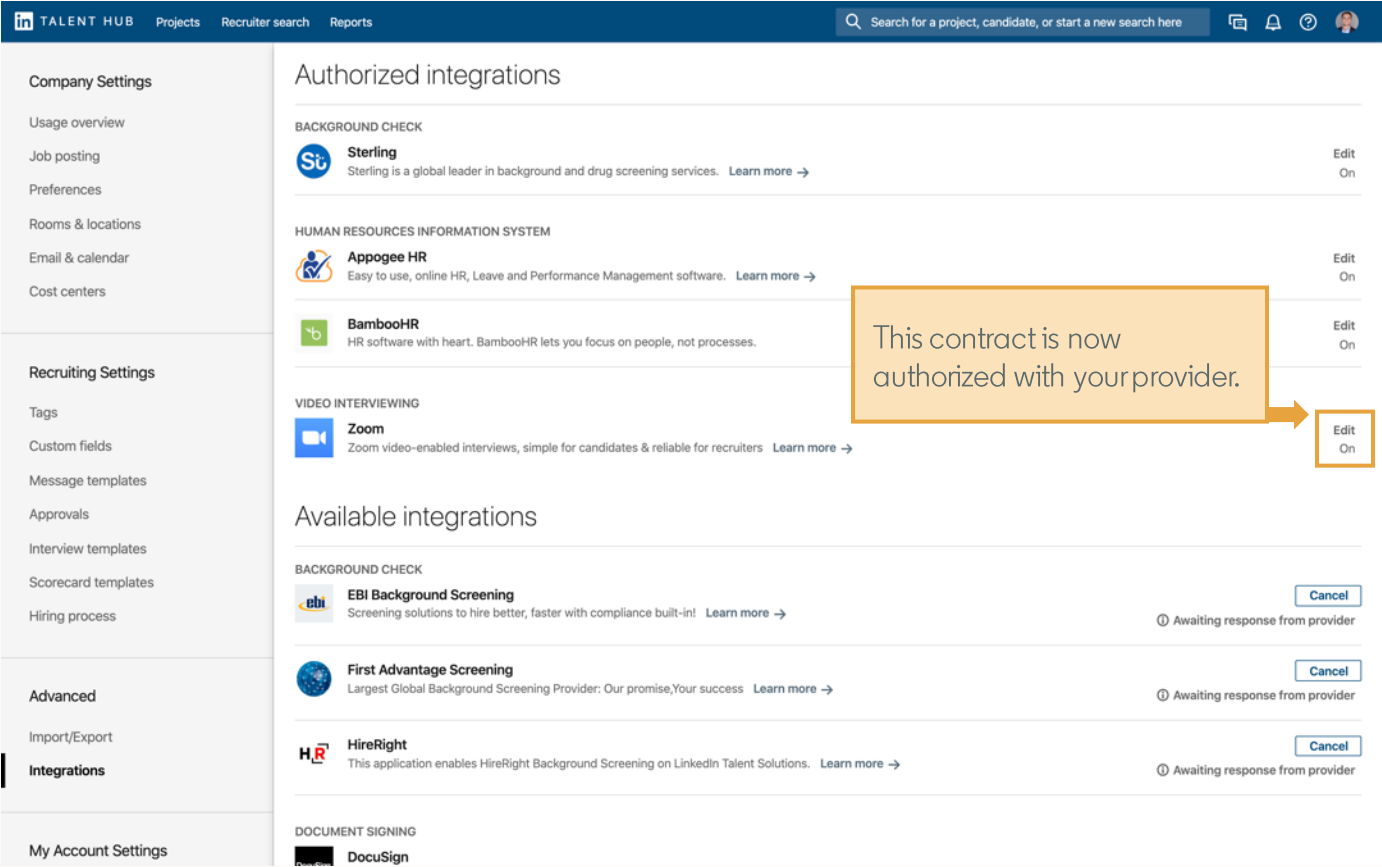
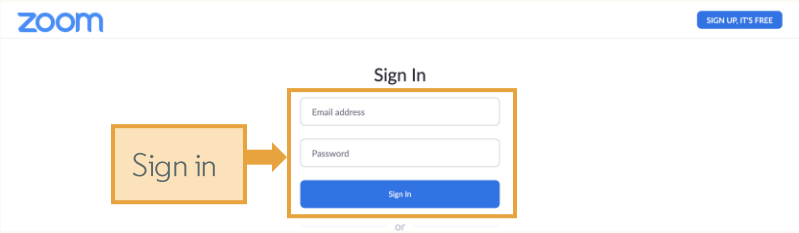
Authorize

Sign-in & confirm

Sign in to the desired provider using your credentials.

Depending on the partner, you may have the ability to create your own account or leverage company-wide credentials.

Once authorized, users with the right permissions will be able to send invitations and conduct video interviews from Talent Hub



Sync email & calendar

Prepare to schedule

After authorization, connect your email account to Talent Hub so you can leverage the scheduling capabilities (if not completed during the implementation process).

Video interviews in Talent Hub are only supported by Gmail, Exchange Online (Office 365 accounts), and Exchange on-premise accounts set in a hybrid deployment.

Find your email and calendar tabs in “Product Settings.”



Company Settings

- Usage overview
- Job posting
- Preferences
- Rooms & locations
- Email & calendar**
- Cost centers

Recruiting Settings

- Tags
- Custom fields
- Message templates
- Approvals
- Interview templates
- Scorecard templates
- Hiring process

Advanced

Email & calendar services

Company email and calendar platform
Connect with your email and calendar to easily schedule interviews and see messaging history [Edit](#)
Google GSuite

Authorize service account for scheduling
Sync a dedicated service account to see employee and room availability [Edit](#)
Unauthenticated

Allow users to share their availability with candidates
Allow users to share their calendar availability with a link when sending messages [Edit](#)
On

Individual email & calendar settings

Authorize email & calendar
Give LinkedIn permission to access third party providers for inbox syncing and interview scheduling [Authorize](#)
Authorize your account to manage syncing

One Inbox syncing
Periodically sync your email inbox with Talent hub to show all candidate communication in one place [Authorize your account to manage syncing](#)

Calendar syncing
Enable up to date calendar sharing for scheduling with candidates [Authorize your account to manage syncing](#)

Scheduler

Update your availability for meetings
Modify meeting durations, timezone, weekly availability, and related scheduling

Authorize the Talent Hub email integration with Gmail or Outlook.

Sync email & calendar

Adjust your preferences

Clicking into the Scheduler option within settings allows you to ensure your preferences are recorded before candidates can select interview times from your calendar

Company Settings

- Usage overview
- Job posting
- Preferences
- Rooms & locations
- Email & calendar**
- Cost centers

Recruiting Settings

- Tags
- Custom fields
- Message templates
- Approvals
- Interview templates
- Scorecard templates
- Hiring process

Advanced

Email & calendar services

Company email and calendar platform
Connect with your email and calendar to easily schedule interviews and see messaging history. [Edit](#)

Authorize service account for scheduling
Sync a dedicated service account to see employee and room availability. [Edit](#)

Allow users to share their availability with candidates
Allow users to share their calendar availability with a link when sending messages. [Edit](#)

Individual email & calendar settings

Authorize email & calendar
Give LinkedIn permission to access third party providers for inbox syncing and interview scheduling. [Authorize](#)

One inbox syncing
Periodically sync your email inbox with Talent hub to show all candidate communication in one place. [Authorize](#)

Calendar syncing
Enable up to date calendar sharing for scheduling with candidates. [Authorize](#)

Scheduler [Edit](#)

Update your availability for meetings
Modify meeting durations, timezone, weekly availability, and related scheduling. [Edit](#)

Open preferences for your calendar here.

Scheduler Settings

How long do meetings last by default?
You can customize this for each invite you send

30 minutes

What is your preferred time zone?

America/Los_Angeles (-08:00)

Working hours

Sunday	OFF		+
Monday	9:00 AM	5:00 PM	×
Tuesday	9:00 AM	5:00 PM	×
Wednesday	9:00 AM	5:00 PM	×
Thursday	9:00 AM	5:00 PM	×
Friday	9:00 AM	5:00 PM	×
Saturday	OFF		+

Identify any days/times you prefer not to conduct interviews with candidates

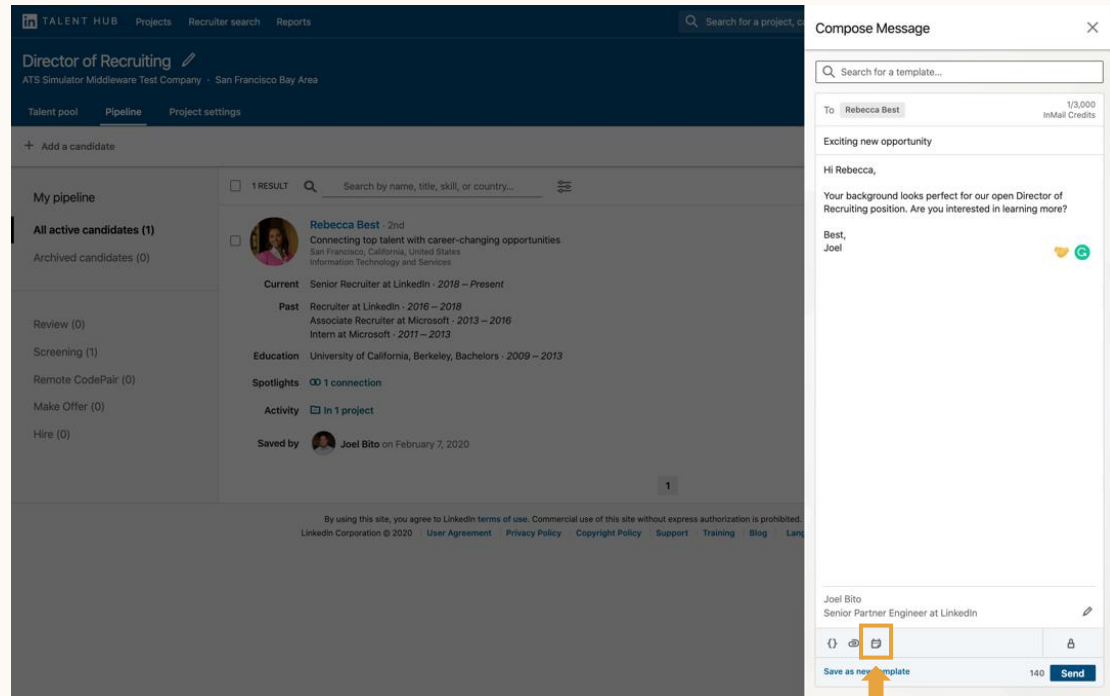
Video interviewing: InMail

Send invitations via InMail

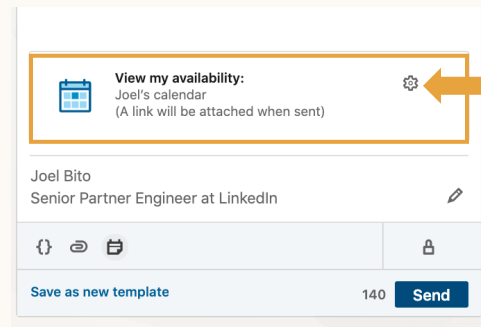
For an initial phone screen or 1:1 interview with a candidate, you can initiate a video interview by sending an InMail.

Once your account is authorized and synced with a Gmail or Outlook calendar, you can attach your calendar alongside a video conference link to the InMail.

You can send InMail messages from the profile, Pipeline, or Recruiter Search view in Talent Hub



After writing your InMail, select the calendar icon.



Once the calendar modal appears, select the gear icon to open video interview options.

Video interviewing: InMail

Add video conference link

Various interview criteria can be set from within the InMail modal, where you can identify meeting duration and include a video conference link.

Select 'save changes' and hit send to distribute your InMail and await candidate response.

The screenshot shows the LinkedIn InMail interface. On the left, a candidate profile for Rebecca Best is visible. On the right, the 'Compose Message' modal is open, showing a message draft to Rebecca Best. Overlaid on the bottom right is the 'Schedule candidate - Quick Settings' dialog. This dialog includes settings for 'Meeting duration' (30 minutes), 'Link expiration date' (1 week), and 'Use video conferencing' (toggled 'On'). A dropdown menu for video conferencing shows 'Zoom' selected. At the bottom of the dialog are 'Cancel' and 'Save changes' buttons.

Move toggle to "on", identify your provider, and input interview criteria.

Your candidate will receive a link to your calendar after InMail is sent, so they can schedule their interview.

This screenshot shows a section of an InMail message titled 'View my availability: Joel's calendar (A link will be attached when sent)'. Below the title, the sender's name 'Joel Bito' and title 'Senior Partner Engineer at LinkedIn' are displayed. At the bottom of the section are icons for code, document, and calendar, along with a lock icon. The bottom of the entire message area shows a 'Save as new template' link, a count of '140', and a 'Send' button.

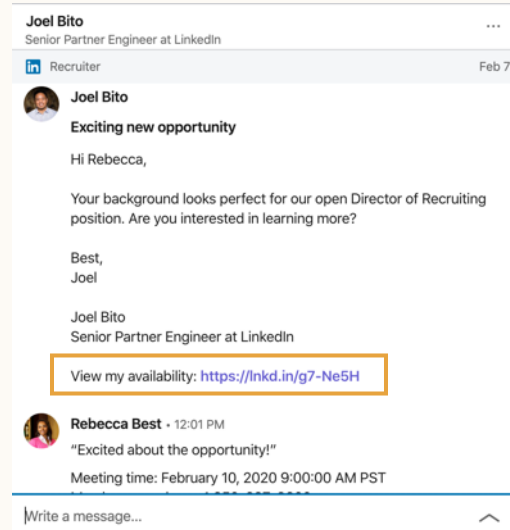
Video interviewing: InMail

Candidate invite view

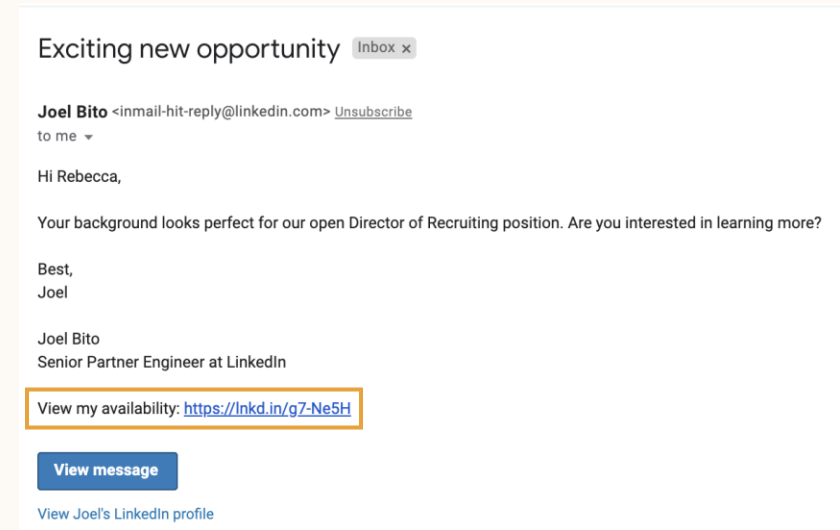
Once the InMail with video conference enabled is sent, the candidate will receive a communication with all relevant details.

If the LinkedIn member has turned on the setting to receive emails for InMail messages, the invitation will show up in their inbox as well as on LinkedIn.

The candidate can then either review availability to schedule the interview based off your calendar settings or respond to the InMail directly.



↑
The candidate will receive an InMail with the calendar link included.



↑
Candidates can also access the link directly from their email client if authorized.

Video interviewing: InMail

Candidate calendar view

The candidate will be able to select their time zone and review available times from the calendar based on your product settings.

Days/times blocked when configuring your email & calendar settings will not be shown here

Candidates can adjust to their own time zones.

The screenshot shows the LinkedIn Scheduler interface. At the top, there's a header with the LinkedIn logo and the word "SCHEDULER". Below this, a white box contains a checkmark icon and the text "Choose a time to talk to Joel Bito" and "ATS Simulator Middleware Test Company • Chemicals • 0 - 1 employees". Below this, a "Time zone:" dropdown menu is set to "Pacific Standard Time (-08:00)". To the right of the dropdown, the dates "Feb 8, 2020 - Feb 12, 2020" are displayed, along with a "Next >" link. The main content area shows a calendar view for Monday, Tuesday, and Wednesday. Each day has a list of available time slots, each represented by a rounded rectangle with the time range. The time slots are: 9:00 AM - 9:30 AM, 9:30 AM - 10:00 AM, 10:00 AM - 10:30 AM, 10:30 AM - 11:00 AM, 11:00 AM - 11:30 AM, 11:30 AM - 12:00 PM, and 12:00 PM - 12:30 PM. The calendar view is highlighted with an orange border.

Monday February 10	Tuesday February 11	Wednesday February 12
9:00 AM - 9:30 AM	9:00 AM - 9:30 AM	9:00 AM - 9:30 AM
9:30 AM - 10:00 AM	9:30 AM - 10:00 AM	9:30 AM - 10:00 AM
10:00 AM - 10:30 AM	10:00 AM - 10:30 AM	10:00 AM - 10:30 AM
10:30 AM - 11:00 AM	10:30 AM - 11:00 AM	10:30 AM - 11:00 AM
11:00 AM - 11:30 AM	11:00 AM - 11:30 AM	11:00 AM - 11:30 AM
11:30 AM - 12:00 PM	11:30 AM - 12:00 PM	11:30 AM - 12:00 PM
12:00 PM - 12:30 PM	12:00 PM - 12:30 PM	12:00 PM - 12:30 PM

All available times within your specified settings are shown here.

Video interviewing: InMail

Candidate contact information

Once a time is selected, candidates will be prompted to respond to the invitation by providing their contact information to the interviewer.

Candidates can also include a note to send alongside their confirmation.

Candidates can provide contact details ahead of confirmation.

The screenshot shows a 'Confirm details' dialog box with a close button (X) in the top right corner. It features a calendar icon and the text: 'Talk with Joel Bito for 30 minutes on **Monday February 10, 2020, 9:00 AM**'. Below this, a Zoom icon indicates 'This interview will be a Zoom video conference'. A section titled 'Add your contact information' contains three input fields: 'Country Code' (a dropdown menu showing 'United States'), 'Phone number' (containing '650-687-3600'), and 'E-mail (optional)' (containing 'thebestrebecca123@gmail.com'). Below this is another section titled 'Add a note to send with your confirmation' with three radio button options: 'Excited about the opportunity!' (selected), 'Thanks, looking forward to talking with you.', and 'No note'. There is also a 'Custom' option. A note at the bottom of this section states: 'Note: we'll send these details to Joel on your behalf'. At the bottom right of the dialog are 'Cancel' and 'Confirm' buttons.

A note can be sent with their confirmation.

Video interviewing: InMail

Confirmation & candidate access

The confirmation page will then support the candidate in finding all interview details, video conference link, and contact information should they need support ahead of the interview.

The candidate will access this same confirmation page via link in their calendar when it's time to join the interview.

Candidates can add their invites to their calendars.

Candidates can access the interview link from here.

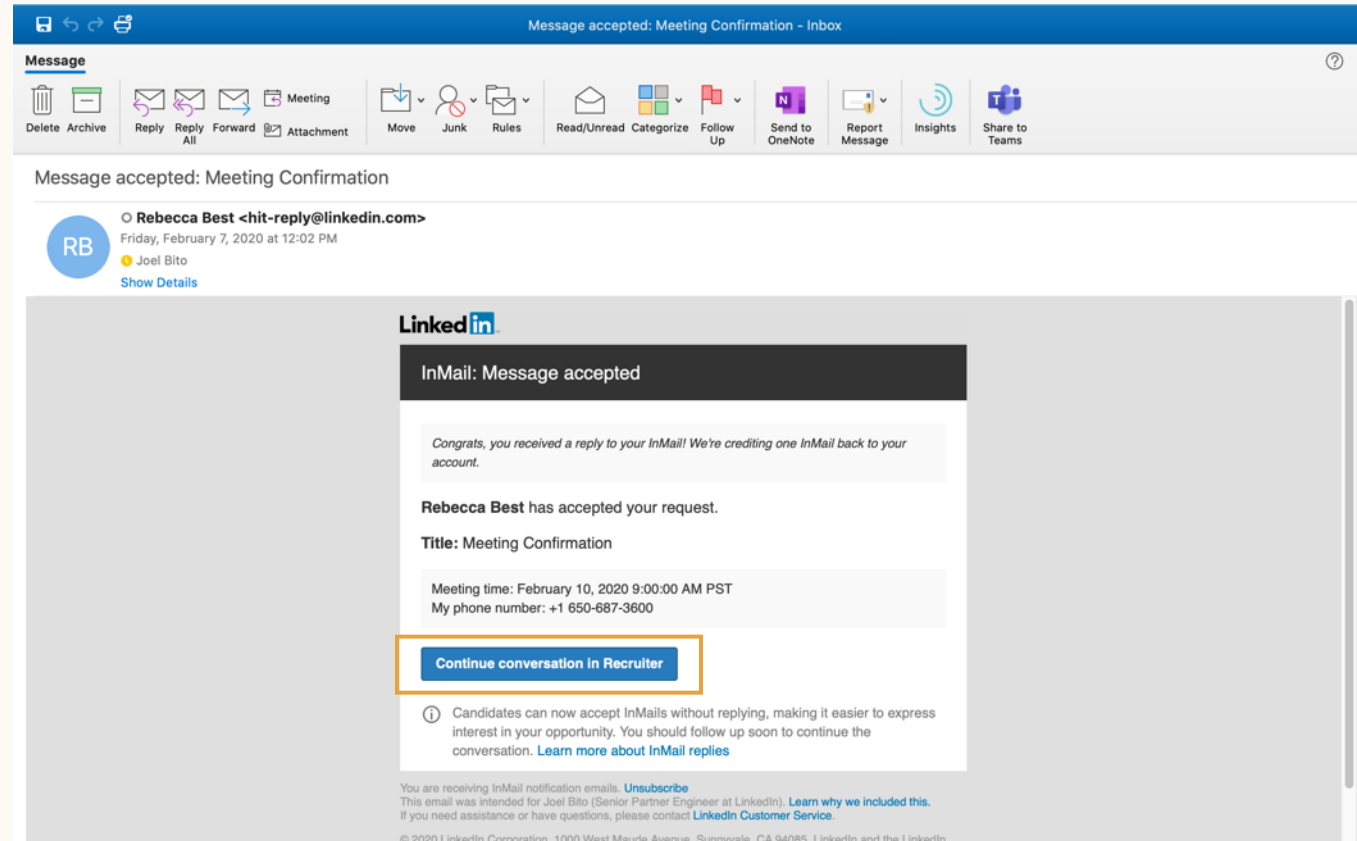
The screenshot shows the LinkedIn Scheduler interface. At the top, a blue banner displays a checkmark icon and the text: "You're all set! You're scheduled to talk with Joel Bito" followed by "ATS Simulator Middleware Test Company • Chemicals • 0 - 1 employees". A blue button labeled "Go to interview" with a Zoom logo and "Powered by Zoom" is in the top right. Below this is a section titled "Add to calendar" with three buttons: "Google Calendar", "Office 365 Calendar", and "iCloud Calendar". The main content area is divided into two columns. The left column, titled "Meeting details", shows the date and time: "Monday, February 10, 2020 9:00 AM-9:30 AM" with a "Reschedule" button. Below this, under "Contact Method", it says "If there is a problem, Joel will call you at +1 650-687-3600" with an "Edit phone number" button. The right column, titled "Learn more about ATS Simulator Middleware Test Company", contains an orange callout box with the text "Contact information is available, if any changes are needed." and a "View company page" link. At the bottom of the main content area, a link says "Any questions? Need to cancel? Contact Joel →". A green success message at the bottom of the page reads: "Success! Your meeting has been scheduled."

If the candidate is a LinkedIn Member, they will need to be signed-in to their LinkedIn account to access this landing page.

Video interviewing: InMail

Interviewer confirmation

Once a candidate finalizes their interview time, the interviewer will receive a confirmation email with all relevant interview details.



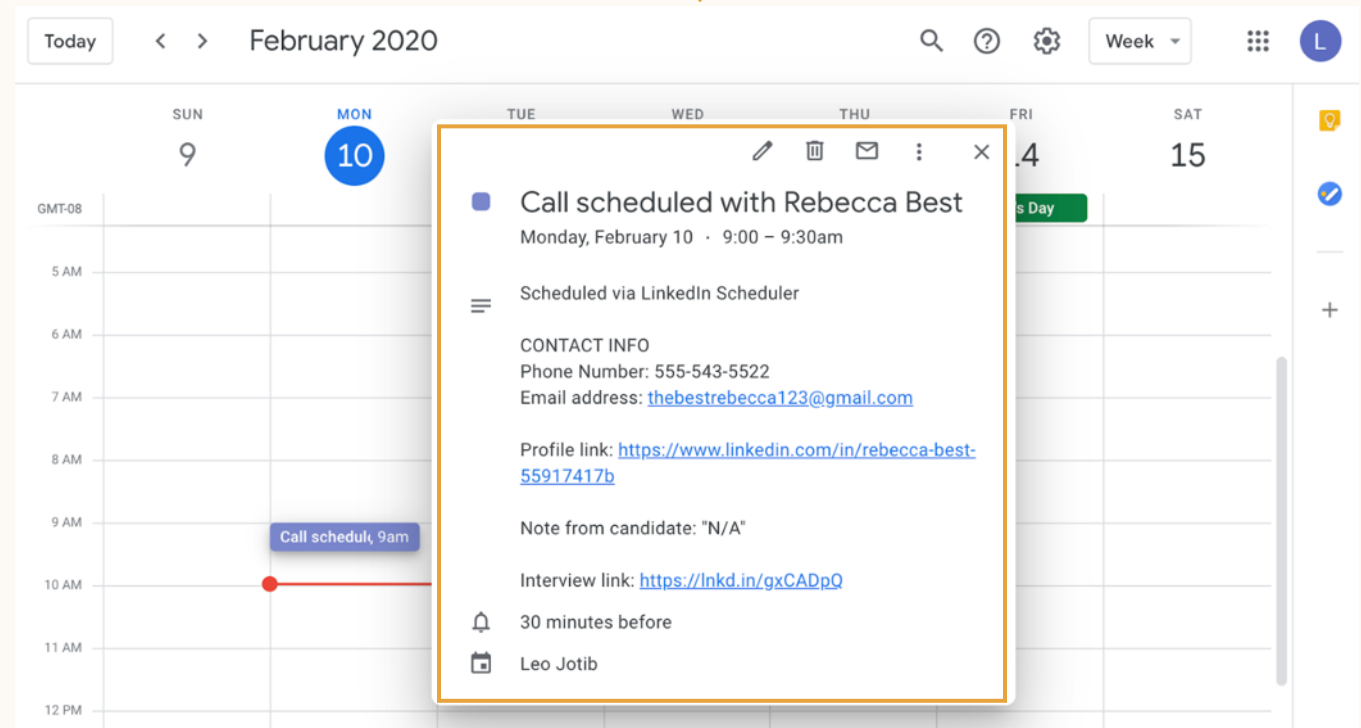
Confirmation is received via email with an option to provide a response.

Video interviewing: InMail

Calendar view

Confirmation details will include a link or confirmation code (depending on your provider) to access the video conference from your calendar.

A calendar invite is created with a direct link to the interview.

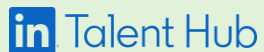


Video interviewing: InMail

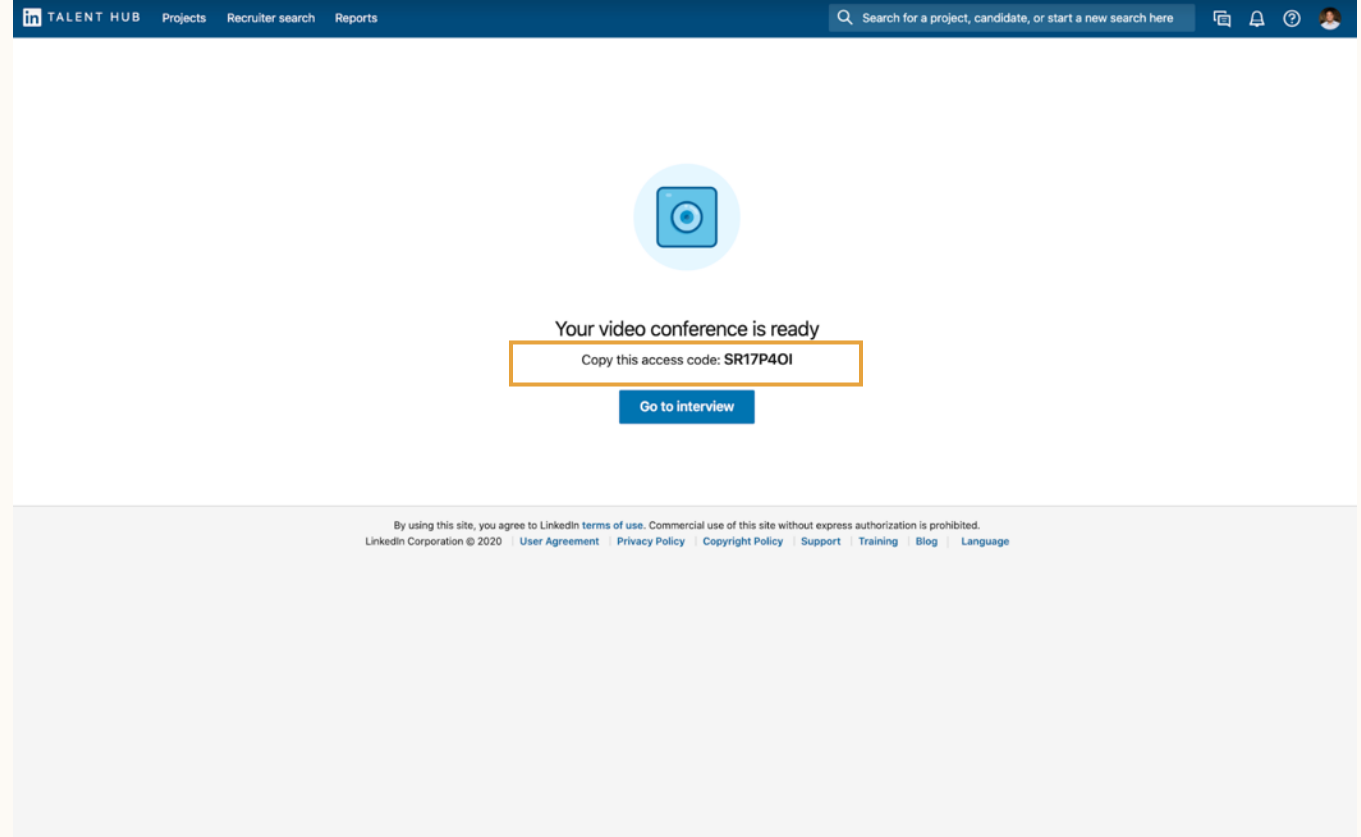
Interviewer access

The link or access code (if provided) within the calendar invitation and confirmation page/email can be used to access the interview.

Depending on your provider, the video conference may not be accessible outside the hours of the scheduled interview.



You'll be redirected to your provider, who may require an access code.



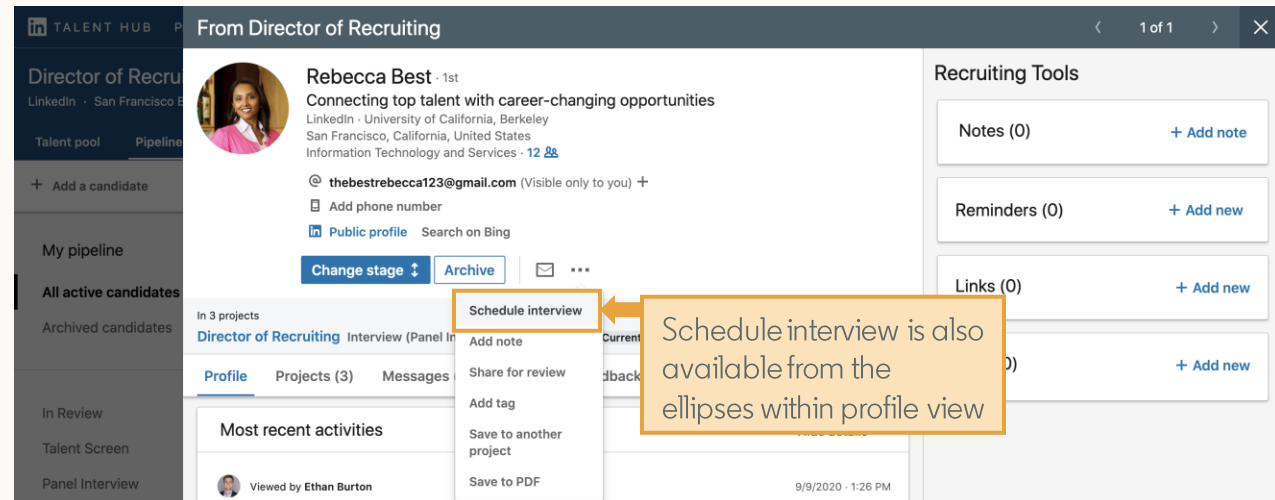
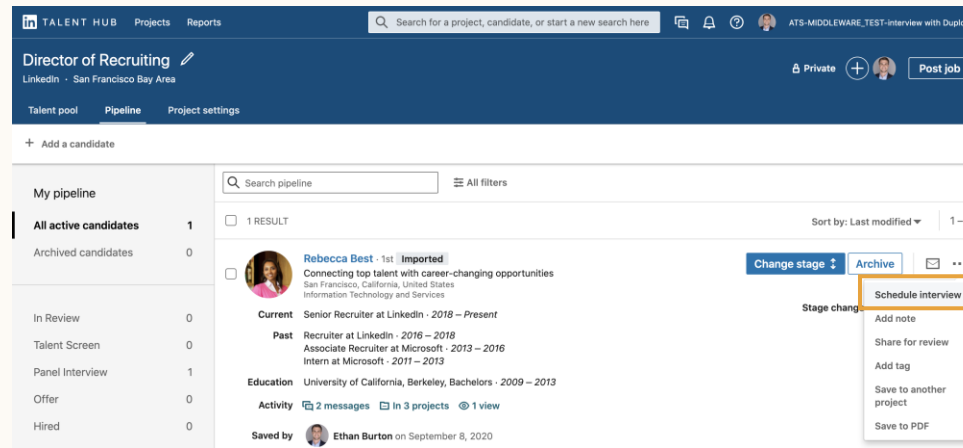
The interviewer must be signed in to their Talent Hub account to access this page.

Video interviewing: Panel

Initiate panel interview

When coordinating a panel interview with multiple interviewers, you can add a video conference link directly into each interview slot for those who need it.

To begin, select “Schedule interview” from the ellipses in either the Pipeline or candidate profile view.

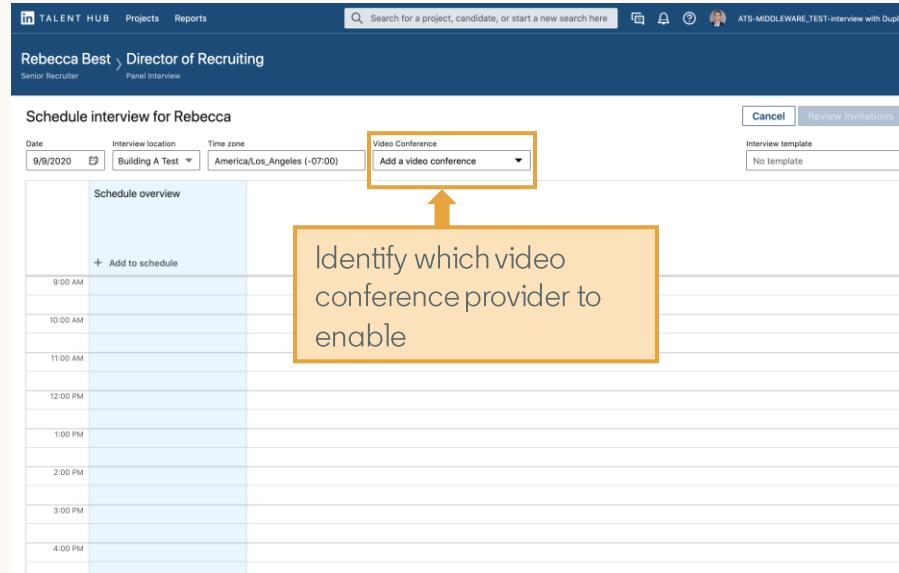


Video interviewing: Panel

Select & apply provider

In the panel scheduling view, you can identify which video conference provider to enable based off which have been authorized in your product settings.

- The same video conferencing provider must be used for the whole panel
- Video conference can be toggled off for interviewers who will be located on-site
- Click “Review Invitations” to configure the invitation to all panelists with video conference link included



Talent Hub Projects Reports Search for a project, candidate, or start a new search here

Rebecca Best Director of Recruiting Senior Recruiter Panel Interview

Schedule interview for Rebecca

Cancel Review invitations

Date: 9/9/2020 Interview location: Building A Test Time zone: America/Los_Angeles (-07:00)

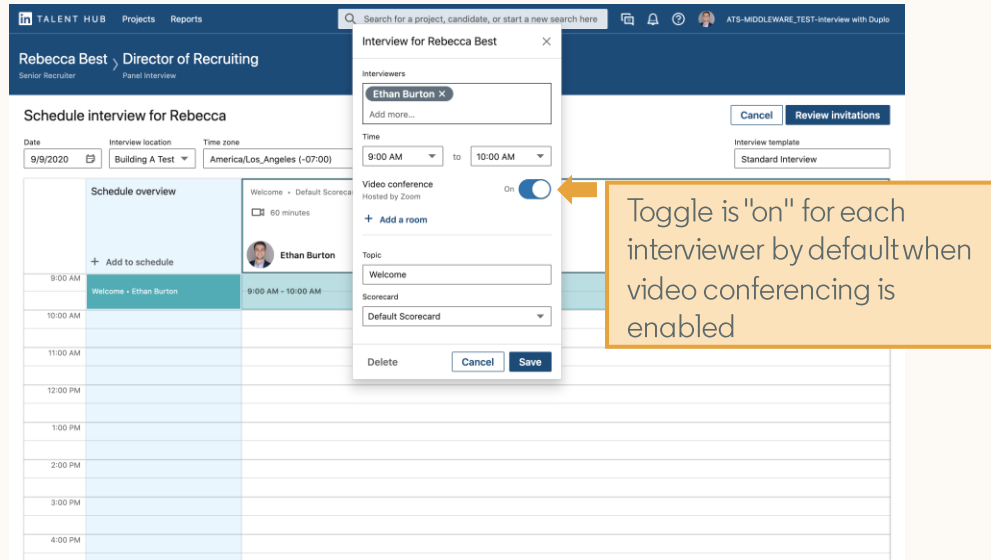
Video Conference: Add a video conference

Interview template: No template

Schedule overview

+ Add to schedule

Time	Interviewer
9:00 AM	
10:00 AM	
11:00 AM	
12:00 PM	
1:00 PM	
2:00 PM	
3:00 PM	
4:00 PM	



Talent Hub Projects Reports Search for a project, candidate, or start a new search here

Rebecca Best Director of Recruiting Senior Recruiter Panel Interview

Schedule interview for Rebecca

Cancel Review invitations

Date: 9/9/2020 Interview location: Building A Test Time zone: America/Los_Angeles (-07:00)

Interviewers: Ethan Burton X Add more...

Time: 9:00 AM to 10:00 AM

Video conference: Hosted by Zoom On

+ Add a room

Topic: Welcome

Scorecard: Default Scorecard

Delete Cancel Save

Toggle is "on" for each interviewer by default when video conferencing is enabled

Schedule overview

+ Add to schedule

Time	Interviewer
9:00 AM	Welcome - Ethan Burton
10:00 AM	
11:00 AM	
12:00 PM	
1:00 PM	
2:00 PM	
3:00 PM	
4:00 PM	

Video interviewing: Panel

Locate video interview links

Once your panelists are setup, you can review your invitation and include the video conference link

- Ensure the “Access the interview [INTERVIEW_LINK]” dimension is included within your invite.
- Once the invitation is sent, you can access both interviewer and candidate interview links from the “Interview & Feedback” tab on the candidate’s profile in Talent Hub
- You also have the option to replace an interviewer as needed

Review interview panel for Rebecca

Wednesday, Sep 9, 2020

Pacific Daylight Time (-07:00)

9:00 AM - 10:00 AM

Welcome • Ethan Burton

10:00 AM - 11:00 AM

Interview • Katherine Tsay

11:00 AM - 12:00 PM

Interview • Tochi Nwachukwu

To: Ethan Burton, Katherine Tsay, Tochi Nwachukwu

Interview scheduled for (CANDIDATE_FULL_NAME) - (TOPIC)

Dear (INTERVIEWER_FIRST_NAME),

Please complete an interview with (CANDIDATE_FIRST_NAME).

After the interview, fill out this interview evaluation form:

(SCORECARD_LINK)

(INTERVIEW_SUMMARY)

Access the interview: (INTERVIEW_LINK)

By using this site, you agree to LinkedIn terms of service and privacy policy.


LinkedIn Corporation © 2020 User Agreement







Video conference link will be included within the invitation to all panelists

Pipeline ▾ Software Engineer

Profile Projects (1) Messages (8) Interview & feedback (2) Attachments (0) More ▾

Software Engineer This project

Upcoming
Interview
Thursday October 1, 2020 10:00 AM – 1:00 PM • Pacific Daylight Time (-07:00)
There is a video conference for this interview  Powered by Zoom
Candidate invitation sent on September 4 • [Copy candidate link](#)

Interviewer	Slot & room
 Jason An Pending	10:00 AM – 11:00 AM • Greeting  Video conference Copy interviewer link
 Tao Zheng Pending	11:00 AM – 12:00 PM  Video conference Copy interviewer link
 Brian Leung Declined	
 Jason An Pending	

Option to copy link for candidate here

Option to send email to candidate with video conference link & details

Video conference link to provide each panelist

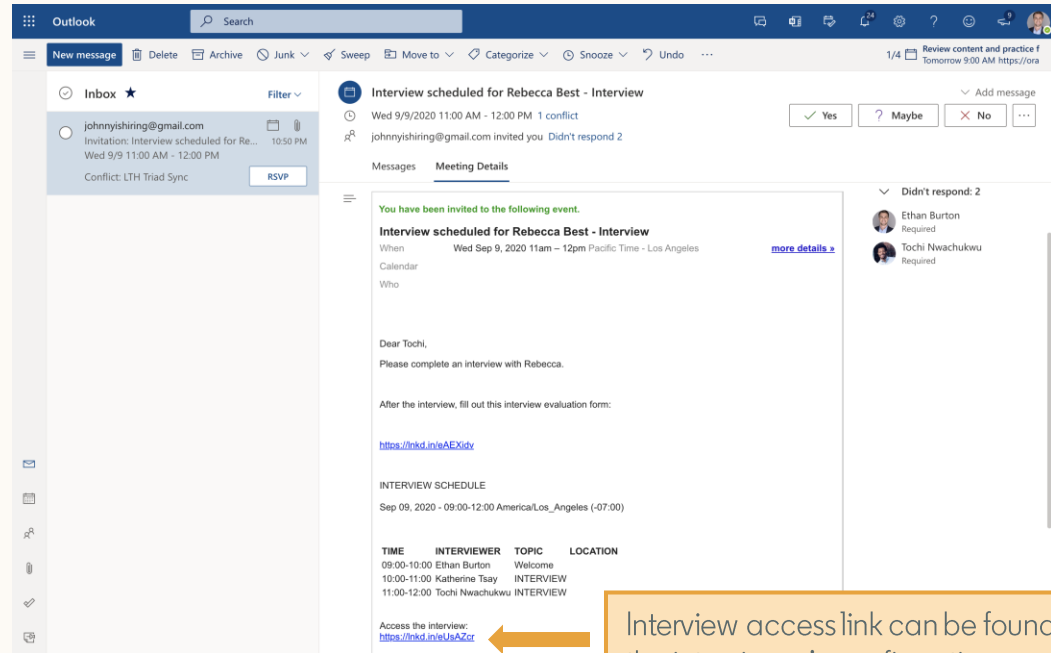
Video interviewing: Panel

Panelist confirmation & access

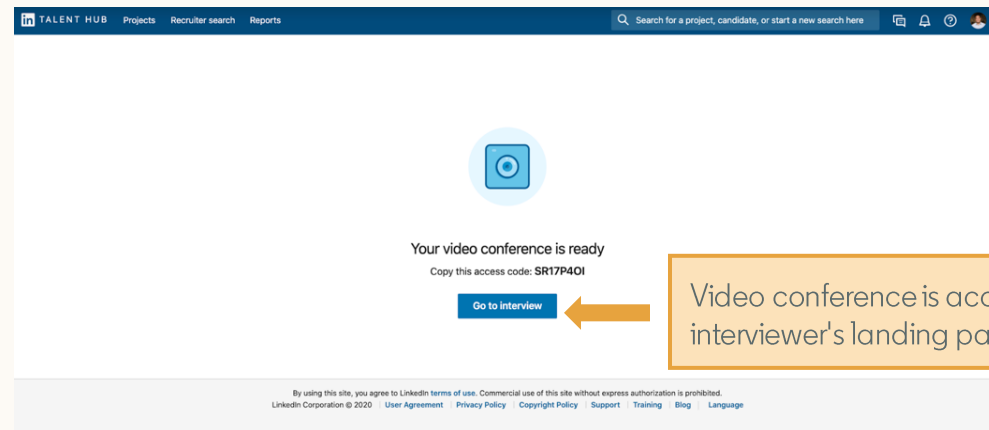
Each interviewer on the panel will receive a confirmation email including all relevant details for the interview, including their timeslot and video conference link if applicable.

Each interview on the panel will have a unique video conference link, which can be accessed via landing page.

The interviewer must be signed in to their Talent Hub account to access the video conference page.



Interview access link can be found directly from the interviewer's confirmation email.



Video conference is accessed from the interviewer's landing page

Video interviewing: Panel

Candidate confirmation & access

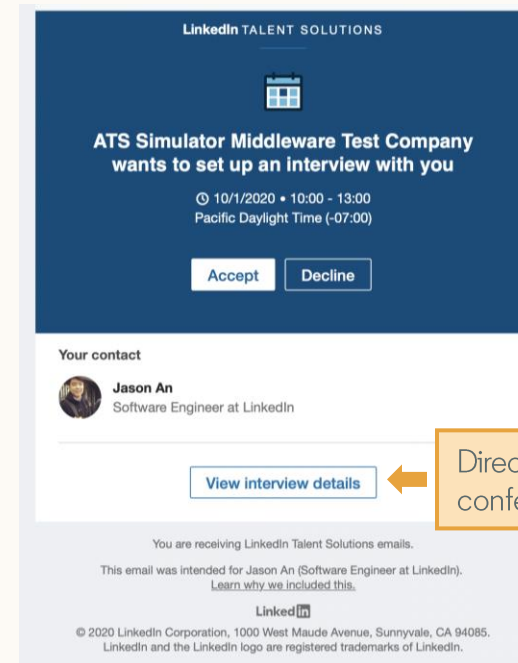
Once the candidate accesses their interview via the link provided, they can visit a landing page with all interviewers, times and applicable video interviewing links.

Depending on your video conferencing provider settings, candidates may not be able to access the interview ahead of the scheduled time and access codes may be required.

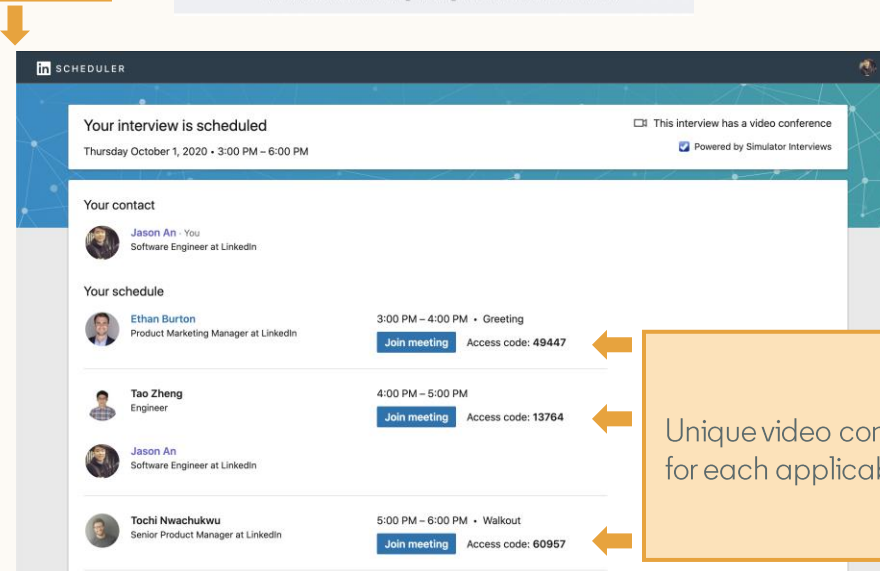
Be sure to copy the appropriate access code ahead of selecting "Join meeting" if necessary



If the candidate is a LinkedIn Member, they must be signed in to their LinkedIn account to access this page



Direct link to interview landing page with video conference information & interview details



Unique video conference links are available for each applicable interview

Questions?

Visit the [Help Center](#) or [Talent Hub 101](#) — and your LinkedIn Support team is always available for additional support.

Thank you.

